

14 Rules of Bus Safety

1. Explain the kick out windows and their usage. The roof hatch, and also the emergency windows.
2. Explain how to use the triangles and emergency equipment (fire extinguisher & 1st aid kit), and their location. Also explain how the 2-way radio works in the event that a student would need to use it.
3. Have 2 students take care of the fire extinguisher and 1st aid kit.
4. Have 2 students take charge of the triangles. (Explain what to do but do not put them out).
1 at the left rear corner of the bus
1 at the left rear at least 100 ft. back
1 at the left front at least 100 ft. ahead of the bus, or as instructed
5. Explain how to open and close the front and rear doors. Also how to open the evacuations windows. Show them that when the rear door is open completely, it will catch and remain open.
6. Have the students leave **ALL** belongings on the bus.
7. Have 2 taller and more responsible students help to assist all of the students out the rear of the bus. Instruct them on how to hold their hands up to assist. (Hand closest to the bus at the students elbow and the other hand up for the student they are helping, to hold onto for stability.) **Absolutely...No jumping from the rear exit.**
8. On your signal, have the students exit from the rear of the bus, one row at a time. Have them alternate left and then right while standing in the aisle directing.
9. Have your students stand as a group in a designated area as though it were 100 ft. from the bus, as they are leaving the bus.
10. Explain to them that under an actual accident situation they need to remain in a group, away from the bus, until instructed what to do by the police, driver or another person in authority.
11. Further explain that front door evacuations are to be used when the situation is in the rear of the bus. And that the rear door evacuations are to be used when the situation is at the front of the bus.
12. Make sure that at all times they must maintain an orderly evacuation. Someday it may save their lives. If it does not go well, do not hesitate to have them do it a second time. Report any student that does not cooperate.
13. After all is clear, reload your bus and continue on to school.
14. Report any misconduct to the Transportation Supervisor.