

**Fox West Academy Governance Council Meeting**  
**Monday February 7, 2011**  
**6:00 p.m.**  
**Hortonville Middle School Library E120**

**AGENDA**

1. Call to order and roll call
  - Council Members - Barry Hoff, Zola Nimmer, Tori Mann, Kristi Compton, Jenni Koenecke, Kip Wenninger, Denise Nelson
  - Committee Leads - Jean Wagner, Anne Walker
  - Teaching Staff/Admin. Advisor - Dan Lundstrum, John Brattlund
2. Affirmation of public notice
  - Notice of the meeting was posted at the Greenville Elementary, Greenville Middle, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, and the Fox West Academy website ([www.foxwestacademy.org](http://www.foxwestacademy.org)). Notice of the meeting was sent to the Appleton Post-Crescent, Post-Crescent West and County Post East.
3. Review and approve minutes
  - No changes to minutes of January 3, 2011
4. Review financial status
  - Entering second phase of funding and exploring purchasing Project Foundry
  - Budget update to be provided at the next council meeting
  - Future items – Tori will look into what the timing should be for the annual audit
5. Presentations by District residents / Comments from Public
  - None
6. Executive Committee Reports
  - Update on by-laws – Denise to update the by-law document to ensure consistency with the contract language
  - Other
7. Charter Staff Reports
  - Update on Feb 1 informational meeting – Jenni provided an update on the first informational session held on Feb. 1. There was a presentation with question and answer time. The Frequently Asked Questions page on the website was updated based on the questions asked. There was very good attendance and the second one is scheduled for Feb. 10.
  - Update on enrollment applications - Applications are being submitted on-line or in paper copy. The open enrollment time period for out-of-district applicants is just beginning.
  - Grant planning – April 15<sup>th</sup> is the deadline for the grant application. This will be a focus area for the next 2 months.
  - WCSA conference details and attendance – Conference is in Sheboygan April 7 and 8. Contact Jenni if interested in attending.
  - Other – Met with the high school committee exploring the potential to submit a grant application this year for a high school charter school.
8. Committee Reports

Marketing and Public Relations

Lottery plans – details; approval –

Consensus approval –If needed, the enrollment lottery will be held March 7 at 5pm. Minimum attendance will be 4 of 7 governance council members and an administrative representative but will request additional district representatives.

Zola motioned, Kip seconded, Motion carried -Lottery process document approved with changes recommended. Changes recommended were to take out numeric references specific to a given school year and state those separate from the process.

Dan to check with Barry G. or Danny G. for suggestions on lottery record keeping.

#### Acceptance letter update

Dan to follow up with Greg to see what is needed or drafted so far. Need to prepare an acceptance letter and a waitlist letter for review at the March 7 governance council meeting.

#### Innovations and Development

- Met with IT department to discuss technology the district is looking at. Considering setting up a regular meet with Scott C. to keep connected on progress.
- Shared ideas from the school visitations conducted to date (Ex: SMART goals sheet and a time and talent volunteer form)

#### Curriculum

Math curriculum proposals

- Reviewed Essential Skills and Project Overview template created to draft the structure for how skills will be addressed and evaluated.

#### Community Partnerships

- Plans in progress for creating a flow chart to keep track of business/community contacts. Anne would be the point person to maintain the version that can be accessed by the school staff and council.
- Shared updates from attending a charter school visitation and meetings with key contacts like Traci Martens from the Hortonville Chamber of Commerce (shared chamber's business partnerships mailing list), Sandy VanderVelden from Fox River Academy (shared her experience with community partnerships for their charter school), and Patty Milka – Director of Career Connections from the Fox Cities Chamber of Commerce (she is interested in being a resource to help create connections with area business/community partners to work with students on specific projects).

#### 9. New Business

- Grant discussion – each committee
- Barry – planning a communication update to the HASD Board of Education

#### 10. Informational Items

#### 11. Upcoming Events

- March 1 – Enrollment application deadline
- March 7 – FWA Governance Council meeting
- Dan to contact Danny Goldberg to schedule a second council training.
- Jan Bontz training on February 15
- Upcoming school visitations at TAGOS on Friday 2/11/11.

#### 12. Motion to Adjourn – Zola motioned to adjourn.