

Fox West Academy Governance Council Meeting
Wednesday, December 7, 2011
6:00 p.m.
Fox West Academy Classrooms
Hortonville Middle School G105 & G118

AGENDA

1. Call to order and roll call
 - Council Members:
 - Kristi Compton
 - Zola Nimmer
 - Jenni Koenecke
 - Jean Wagner
 - Excused – Barry Hoff, Denise Nelson, Tori Mann
 - Committee Leads - Stephanie Halverson, Anne Walker, Lorie Claybough
 - Teaching Staff/Admin. Advisor – Greg Hall, John Brattlund
 - Guests – Jan Bontz-Consultant
2. Affirmation of public notice
 - A. Notice of the meeting was posted at the Greenville Elementary, Greenville Middle, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, and the Fox West Academy website (www.foxwestacademy.org). Notice of the meeting was sent to the Appleton Post-Crescent, Post-Crescent West and County Post East.
3. Review and approve minutes of November 7, 2011 – [Anne Walker's name needs to be added as excused.](#) All other information is approved.
4. Finance
 - A. Financial summary – [Reviewed November expenditures.](#) Funds are set aside for larger expenditures to occur in the future. Polycom proposal from AT&T explained. The benefits of a flat screen versus an LCD projector discussed. Greg will explore options further with Scott Colantonio.
 - B. Approval of November vouchers – [tabled – not enough of the Council in attendance for consensus at that time.](#)
 - C. [DPI Guidelines for Expenditures reviewed.](#) Greg will pass this to Dave Wuebben.
5. Presentations by District residents / Comments from Public - [None](#)
6. Executive Committee Reports
 - A. Letter of commitment for Council members – [Review the letter and send any ideas for changes or additions to Barry before the next meeting.](#)
 - B. Council Evaluation – status update; adjustment of timing and process – [Review the documents provided by Jan Bontz, specifically “Rate Your Charter School Governing Board.”](#) Provide any feedback to Zola about changes to the document as soon as possible. She will add a Lichert Scale. She would like to send the document out and get responses before the Strategic Planning Meeting.
 - C. Still in need of names for Nominating Committee and Learning Sustainability Committee – [Members are still needed for both committees.](#) More names were discussed and they will be contacted. A description of the roles and the responsibilities of all new committees needs to be written.

7. Charter Staff Reports

- A. DPI mandatory reporting meeting update – A good networking opportunity. An issue to discuss as a Council is following scope and sequence using Project Foundry.
- B. Presentation night format – An hour presentation with time to socialize after. Friendly Lego competitions, research presentations, community action project presentations and projects displayed in the cafeteria.
- C. Application process details – Student intern position has not been filled. Dan is personally contacting UW-Green Bay.
- D. Grants of Excellence Award – “Engaging Digital Learners through Animations” grant was awarded by the Board of Education.
- E. Wireless technologies – status update – IT is taking away wireless in the building over the summer to bring in wireless access for public use.
- F. iPad pilot project – status update – iTunes is being established. Hoping to have students using the iPads before the holiday break.
- G. UW student intern – status update – Covered above in C.
- H. FWA – GATE Connection – follow-up from last month – Spoke with Deb VanDalen to ensure that charter GATE students are receiving the same opportunities for enrichment. She is communicating directly with parents.
- I. Travel – A family of three is going to Costa Rica this spring break, one student’s funds are transferring to next year’s trip. Need Council approval for a trip to Greece in Spring 2013. Schools can be combined, so Jenny is discussing possibilities with other schools in the area. Jenny will be presenting the idea to the HASD Board.

8. Committee Reports

- A. Marketing and Public Relations – Decided not to market outside the current 5th grade. The same mailings will be used. A “Student” and “Business” folder are being created. Dates are established for parent information meetings, one to coincide with a presentation night. A letter of commitment for parents that are reenrolling is being written. If 7th and 8th grades are not filled next year, the suggestion from staff is to bring in 20 6th graders.
- B. Innovations and Development – Greg attended the Modern Educational Services strategic planning committee meeting to give a short presentation. Professional Learning Community handouts were shared.
- C. Curriculum – Will be looking at how the standards are being met.
- D. Community Partnerships – Nothing new to report.
- E. Learning Sustainability – Lorie has a contact that could help with grant writing. She will get more information. Dale Walker and Tori Mann created drafts of request forms (used by staff to determine allocation of grant funds) and an Excel form. The staff will be reviewing.

9. Discussion

- A. ISTE Governance member attendance – Jenni and Greg are planning on attending. Need approval from the Council for additional persons to attend. It is in San Diego this school year. Greg will prepare a list of opportunities for professional development (with costs) for Council members, to gauge interest.
- B. HASD Board presentation in January – The meeting will be January 23rd (originally scheduled for January 9th, which is Strategic Planning).
- C. Strategic Planning
 1. Current plans: January 9, 4:30 – 8:30
 2. Location: Zola will contact Wolf River Bank to see if their room is available
 3. Facilitator: TBD – Individuals have been contacted
 4. Participants to invite: Council and Committee members

10. Professional Development Opportunities / Equipment Purchases – [Discussed above](#)

11. New Business:

- A. Lorie presented a fund-raising opportunity from her husband's business. His parking lot is across the street from the high school and FWA could charge for parking during events. Lorie will request a calendar of events from Sherry LaCosse. Jean discussed setting up a 501C3. This is something that will be discussed during strategic planning.
- B. Jean is working at a Book Expo and will be purchasing books for the school.
- C. *Cleopatra* is an exhibit at the Milwaukee Public Museum that may be an interesting trip for the school. It is on exhibit through April.

12. Informational Items

13. Upcoming Events

- A. December 8th (Thursday) – Hortonville Waste Water Treatment Field Trip
- B. December 13th (Tuesday) – FWA project presentation night
- C. December 15th (Thursday) – “A Christmas Carol” at the PAC 7:30pm
- D. December 20th (Tuesday) – Kaukauna Utilities Field [Study](#)
- E. January 9th (Monday) – FWA Strategic Planning, 4:30 - 8:30 pm
- F. March 15th (Thursday) – HASD Education Expo at HHS
- G. March 15th & 16th – WCSA Conference – [Green Lake](#)

14. Adjourn – [Meeting adjourned at 8:12 p.m.](#)