

Fox West Academy Governance Council Meeting
Monday, October 1, 2012
6:00 p.m.
Fox West Academy Classrooms
Hortonville Middle School G105 & G118
AGENDA

1. Call to order and roll call

Council Members:

1. Jenni Koenecke -present
2. Jean Wagner - excused
3. Barry Hoff - present
4. Zola Nimmer - present
5. Denise Nelson - excused
6. Kristi Compton - excused
7. Tori Mann - present

Committee Leads - Stephanie Halverson, Anne Walker, Lorie Claybaugh
Teaching Staff/Admin. Advisor – Dan Lundstrom, Greg Hall, Lucas Jadin
Principal HMS/FWA- Steve Gromala
Community member- Mark Stae
Excused – noted above

2. Affirmation of public notice

- A. Notice of the meeting was posted at the Greenville Elementary, Greenville Middle, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, and the Fox West Academy website (www.foxwestacademy.org). Notice of the meeting was sent to the Appleton Post-Crescent, Post-Crescent West and County Post East.

3. Review and approve minutes of September 10, 2012- **approved**

4. Finance

- A. Approval of August and September vouchers- **built budget, discussed and approved vouchers that have been processed.**

5. Presentations by District residents / Comments from Public- **none**

6. Executive Committee Reports

- A. Review of HASD BOE presentation for October 8, 2012

1. Enrollment, grant cycle, 1st year accomplishments (DPI report on website)
2. Student learning showcase
 1. Differentiation/individualized focus (math video)
 2. Essential skills focus (The Leader in Me Leadership video)
3. Assessment of student learning
4. Governance Council- strategic planning work (linked to website)
 1. Goals accomplished- share 1 page document
 2. Initial interest survey- discuss that the survey was completed and we will provide the information if they are interested
 3. Future funding needs and plan
5. Collaborative accomplishments
 1. Digital learning collaborative
 2. Professional Learning Community
 3. Stem ideas and resources- PLTW, 6th grade science

B. Strategic Planning update – review “to do” list

1. Completed year-end survey, Kristi will complete survey results. Stephanie will ask Anne Brahe for survey results and send them to Barry.
2. Elevator story is still in draft form- review at November meeting.
3. Financial needs have been completed.
4. Finalize data gathered from survey of FWA applicants.
5. Mission statement has been completed.
6. Exit protocol needs to be formalized, shared and approved by November council meeting. Currently on the website.
7. Identify key items committee can lead with minimal FWA staff support by November meeting (Greg and Jenni). Committee members submit items to Zola.
8. Parent participation survey sent and compiled. Completed but add to timeline as an ongoing activity.
9. Establish contact with prospective Council members completed by Barry. A few more people to contact.
10. Orientation process steps for mentoring new council members created by Zola. She will forward this to Greg and Dan to create the website.
11. Student/parent handbook still in process.
12. Zola created a 4th *quarter goals and objectives* list that emerged from strategic planning.

C. Leadership transition – update- Mark Stae was invited to attend the meeting. A discussion with Barry will happen after tonight’s meeting. Lorie Claybaugh has voiced the possibility of filling a Governance Council vacancy as well.

7. Charter Staff Reports

A. Current curricular focus – Reading

1. 7th grade is reading the novel- *The Westing Game*
2. Field day to Zola’s for a murder mystery on September 24, 2012. Students were placed in groups of 3. They collected clues to piece together the mystery.

B. Current curricular focus – Communication Arts

1. 8th grade is focusing on ELA common core standards based on narratives using the iPod app- Toontastic. In small groups they are writing a script and preparing a video story to share with 1st graders-3rd graders. Final projects are due October 4, 2012.

C. Current Professional Learning Community(PLC) focus

1. Dan is involved in the PLC committee. FWA is doing a great job with collaboration but needs to work on benchmarking. As a district this group is involved in a webinar focused on using SMART goals. Mr. Gromala shared that the district is working together on a book study, reading *Revisiting PLC’s* during common planning time. As a group they will use ALPINE (data warehouse) to create SMART goals by January 2013.

D. Current Polar Bear Way focus

1. FWA is using the 7 habits and their mission to create a matrix to explain expectations on what the *Polar Bear Way* looks like in FWA. The process is more positive and reflective rather than punitive. Discussed how the Polar Bear Way addresses behavioral interventions needed by some.

E. iPad pilot proposal

1. Greg shared the three proposals on iPads. Proposal 1 would include a classroom set for checkout. The 2nd proposal, a 1:1 model would allow students to bring in their own personal device and FWA staff could layer school apps, and the 3rd model would be a digital learning collaborative method. The grand total is \$17, 082.40 to support the proposals.
2. Mark asked if the pilot would also support other devices such as the Kindle Fire.
3. Consensus was reached in support for the proposal.

8. Committee Reports

- A. Marketing and Public Relations- Lorie attended two grant writing classes on September 14th and 28th at UW-Oshkosh. Jean and Lorie will spend time in Madison looking for grants in November. As a group we need to identify our needs- projects we are interested in- to narrow down the grant search. Decide on possible groups to invite to attend presentation nights.
- B. Innovations and Development- Due to Jean's absence, Jenni discussed the various fundraisers students are currently involved in to support the Washington DC, Greece, and future 8th grade trips: entertainment books, cookie dough, parking lot, etc.
- C. Curriculum- Stephanie and Jenni will find time to work on Goals #1 and #2.
- D. Community Partnerships- Maintaining parent involvement survey. Jenni is presenting at the Chamber of Commerce on October 4, 2012. Anne is looking at future dates for presenting.
- E. Learning Sustainability – Tori looked at 2013-2014 budget projections. *Addition:* we will need to budget \$10,000.00 for an intern (yearly). Currently we only had \$5,000.00 per year which is only supporting one semester. Greg shared his thoughts on the importance of professional development. The current budget was “bare bones”. Consulting cost of \$2,000.00 was thought to be very important. Technology software/E-Texts, classroom supplies and administrative costs were shared. Yearly shortfalls were shared for the current school year through the 2015-16 school years. The dissemination grant was not factored in since it is not a guarantee. Ideas were shared on how to cover the costs: Grants (STEM, collaboration)- we currently receive about \$7000.00 in grant money yearly, fund raising (Scrip), professional development and Hortonville Area Education Foundation.

9. Discussion-

- A. Updated enrollment- due to 2 students leaving FWA. One 6th grade student from HMS and one from GMS enrolled in the past two weeks. Current enrollment is:
 - 19- 6th graders
 - 15- 7th graders
 - 26- 8th graders
- B. Jenni is tracking the progress of current 9th graders for high school transition from FWA.

10. Professional Development Opportunities / Equipment Purchases- none

11. New Business- none

12. Informational Items- none

13. Upcoming Events

- A. October 8th – Presentation to the HASD BOE, 7:00 pm, HHS G150
- B. October 9th – Picture Day
- C. October 23rd – Presentation Night 6:30-7:30PM, 7:30-8:00 Social
- D. October 24th – ~~potential~~ FWA 6th field experience with Fox River Academy
- E. October 31st – FWA Leadership Summit –FWA 7th and 8th grade students presenting “7 Habits” to Ripon Catalyst Middle School
- F. November 5th – FWA Governance Council meeting, 6:00 pm, FWA classrooms
- G. December 3rd – FWA Governance Council meeting, 6:00 pm, FWA classrooms

14. Adjourn