

**Fox West Academy Governance Council Meeting**  
**6:00 p.m. Monday, December 1, 2014**  
**Fox West Classroom**  
**AGENDA**

1. Call to order and roll call - **The meeting was called to order at 6:06 PM by President Lorie Claybaugh. Members present: Jenni Koenecke, John Brattlund, Mark Stae, Dan Lundstrom, Kevin Jakubek, Stephanie Halverson, Steve Gromala and Susie Lamers. Excused Members: Greg Hall.**
2. Affirmation of public notice
  - A. Notice of the meeting was posted on the Fox West Academy website ([www.foxwestacademy.org](http://www.foxwestacademy.org)).
3. Review minutes from November Meeting - **Minutes were approved as written.**
4. Finance
  - A. Approve November Vouchers - **Dan shared that there were no expenditures this month.**
  - B. Review In/Out Balance - **Jenni shared expenses for the trip to the Museum was paid and reimbursements have not come in yet. Balance sheet will be balanced for next month.**
5. Presentations by District residents / Comments from Public - **No one was present at this time**
6. Executive Committee Reports – **Nothing to report at this time.**
7. Charter Staff Reports
  - A. 7<sup>th</sup> Grade Washington DC Trip - **Fantastic. Walked over 40 miles in 3 days. Would like to look at adjusting the time span for next year. Steve shared an idea for next year for the students to research a Vietnam Veteran prior to the visit and prepare a small memorial for them to be left at the Wall.**
  - B. Project Lead the Way and Bemis Visit on Tuesday December 9<sup>th</sup> from 10:30 -11:30 – **Dan shared that Bemis is looking to expand their support/funding into the middle school level for an engineering project. They will be visiting FWA – students will share some of their inventing and 3D printer experience.**
  - C. Strategic planning report to School Board postponed until January 12<sup>th</sup> meeting – **January 12<sup>th</sup>. John and Greg met to finalize their report.**
8. Families Involved in Education Report
  - A. Book Fair - **Discussed book fair and low turnout for conferences. Book Fair raised over \$740.00. Thank you to Debbie Stae for organizing the event.**
  - B. Restaurant Raffle – **Letters needed to recruit donations.**
  - C. Travel Accounts – **Need to put a protocol in place for students with a financial need to attend the trips. Jenni requested that the Executive Committee meet to prepare a plan.**
9. Action Items Requiring Support
  - A. Form a PR and marketing committee to prepare for 2015-16 school year enrollment window
10. Discussion
11. Upcoming Events
  - A. Project Lead the Way and Bemis Visit on Tuesday December 9<sup>th</sup>, 10:30 -11:30AM
  - B. Dines Out Fundraiser at Stevi B's – Tuesday December 9<sup>th</sup>
  - C. Presentation Night – Monday, December 22<sup>nd</sup> FWA Classrooms
  - D. Governance Council Meeting - Monday January 5<sup>th</sup>, 6:00 PM / FWA Classrooms
  - E. Presentation to School Board – Monday January 12<sup>th</sup>, 7:00 PM
  - F. Dines Out Fundraiser at Buffalo Wild Wings – Monday January 12<sup>th</sup>
12. Adjourn