# HORTONVILLE AREA SCHOOL DISTRICT
# ANNUAL MEETING AGENDA

**DATE:** **MONDAY, OCTOBER 26, 2020**
**TIME:** **7:15 P.M.**
**LOCATION:** **HORTONVILLE HIGH SCHOOL**
**BOARD OF EDUCATION ROOM G135**
**246 N. OLK STREET – DOOR #9**
**HORTONVILLE, WI 54944**

1. Call to order – *Mr. VanDenElzen (include introductions of Board members)*

2. Elections of Chairperson – *Any resident of the District, including Board members, administrators or staff may be elected.*

3. Appointment of Clerk – *The school district clerk is required by Wisconsin Statute 120.17(2) to record the proceedings of school district meetings. In our school district, the Superintendent's Assistant is the proxy for the Board Clerk.*

4. Review minutes of October 28, 2019 Annual Meeting Minutes *(minutes approved at the 1st November Board of Education meeting.)*

5. District Administrator's Report – Mr. Todd Timm

6. Motion to set salaries for members of the Board of Education
*This annual salary of $3700 was approved at the October 24, 2016 Annual Meeting.*

7. Motion to authorize payment of actual and necessary expenses, including mileage, for Board members who travel in the performance of their duties. *Current policy follows the IRS approved mileage reimbursement rate.*

8. Motion to authorize the sale of school property. *Equipment may be sold during the school year. The largest items sold are generally school buses.*

9. Motion to authorize the Board to direct and provide for the prosecution or defense of any legal action or proceeding in which the school district is interested. *This is a standard agenda item. Legal fees for 2019-20 were $36,374.50 and were spent for student, policy, personnel, and contractual issues.*

10. Motion to direct the Board to furnish school lunches to District students and appropriate funds as necessary. *The school lunch program is self-supporting; prices are partially offset through Federal and State Aid and the use of government commodities. Lunch fees are adjusted as necessary to balance revenues with expenditures.*

11. Motion to authorize the Board to furnish Textbooks/Resource Materials to students. *This year's anticipated expenditures are $110,000.*

12. Motion to authorize short term borrowing of funds sufficient for the operation of the District. *This standing motion is in place should the District need to borrow funds. The District did not need to borrow funds last year and it is anticipated that the District will not need to borrow funds this year. This motion should be approved should borrowing become necessary. In the past, borrowing has often been necessary as the District receives most of its revenues in the second half of the fiscal year, and some revenues are received after the fiscal year has ended.*

13. Motion to authorize the Board to provide accident insurance for all students for the 2020-2021 school year. *The estimated cost for the 2021-22 school year is $31,200. The expected cost for the 2020-21 school year is $29,072.50*

14. Treasurer's Report summarizing the 2019-2020 school year – *Mr. Craig Dreier*

15. Presentation and review of the Budget for the 2020-2021 school year – *Mrs. Christina Peterson*

16. Motion to approve the 2020 levy of $20,433,150 (includes additional debt levy of $2,150,000). *In any given year the levy amount may need to be revised at the Annual Meeting due to updated information received from the Department of Public Instruction (DPI). The levy is usually revised based upon the mid-October DPI certification of state aid we will receive.*

17. Motion to authorize the Board to set the date for the next Annual Meeting. *October 25, 2021.*

18. Other matters as authorized by law

19. Motion to adjourn