

# HORTONVILLE AREA SCHOOL DISTRICT

**Title:** Policy Adoption Procedure

**Date Adopted:** 4/9/1979

**Policy No.** 1001

**Date Revised:** 7/24/1995

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4/14/2008

**Policy Statement:**

The Board of Education shall determine and adopt policies after consultation with those who may be affected. A simple majority vote of the total seven (7) member Board is required to adopt a policy.

**Rationale:**

**Scope:** District-wide

**Responsibility:**

Compliance with this policy shall be the responsibility of the Board of Education and District Administrator.

**Implementation:**

Policies may be proposed for adoption, or modification or elimination at any Board meeting by any member of the School District Community. All proposals will be studied by the Board of Education Policy Committee and assigned to the appropriate administration team or board committee for review. After the review by the appropriate administration team or board committee, the policy will be referred back to the Policy Committee, who will then review it and make a recommendation to the full Board of Education.

Except in cases of emergency, policies will not be voted upon at the first meeting at which they are discussed. A vote shall be taken at a subsequent meeting after further discussion. In case of an emergency, the Board may adopt, amend or repeal Board policy at the same meeting the subject is first discussed.

Policies are to be revised at any regular or special meeting of the Board of Education.

Policies will be distributed in accordance with Policy #1002 within thirty (30) days of adoption.

- a. Policies shall be adopted, amended or repealed by a simple majority vote of a quorum of the seven (7) member Board of Education.

Policies will be reviewed by legal counsel as necessary.

All policies that affect professional staff will be forwarded to the teachers union representative during development.

President

*W. J. Murphy*  
*Marvin Oby*

Date April 14, 2008

Clerk

Date April 14, 2008