

# Hortonville Area School District

**Title:** High School Credit for  
Off-Campus Classes

**Date Adopted:** 1/10/83  
**Date Revised:** 11/13/89  
6/23/03  
8/27/07, 1/26/09

**Policy No.** 5024  
**Page 1 of 1**

**Policy Statement:**

The Board of Education allows some 11<sup>th</sup> and 12<sup>th</sup> grade students who qualify to pursue additional educational experiences by enrolling in courses at a post-secondary institution. Such course work may be eligible for high school graduation credit and must be in compliance with related Wisconsin State Statutes.

**Rationale:**

Students are allowed to have options to study topics that are not available on campus. The Hortonville Area School District recognizes that it is in the best interest of our students to have alternative options for learning.

**Scope: 11th and 12<sup>th</sup> Grades**

**Responsibility:** High School Principal

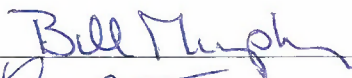
**Implementation:**

Students currently enrolled in Hortonville High School may request in advance to have high school credit for coursework completed at a post-secondary institution in accord with the following conditions.

1. All requests for high school credit must be submitted in writing to the High School Principal at least one month in advance of the final registration for the course. The High School Principal will respond to the request in writing at least two weeks before the course registration deadline.
2. High School credit will only be granted for course work that is successfully completed (grade of C or higher) at a recognized and accredited post-secondary institution in a classroom environment.
3. **All successfully completed online courses and post-secondary enrollment options courses will be awarded high school credit and calculated into the GPA (Grade Point Average).**
4. The Hortonville Area School District is responsible for payment of classes and books. All other related costs will be the responsibility of the student and/or parents. Books are returned to the high school upon completion of a course. The books are used by other post-secondary students or returned to the college/university for reimbursement. The reimbursement is deposited in an account to assist with costs of the post-secondary program in our high school.

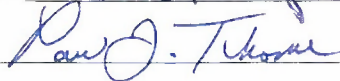
**Associated Information:** Wisconsin State Statute 118.14(2)  
Wisconsin State Statute 115  
PI 5.06, 5.07, 5.08, 5.09  
HASD Policy #5074  
HASD Policy #5024.1

President



Date 1/26/2009

Clerk



Date 1/26/2009