

# HORTONVILLE AREA SCHOOL DISTRICT

**Title:** Guidance Program

**Date Adopted:** 5/23/94

**Policy No.** 5049

**Date Revised:** 7/18/05

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**Policy Statement:**

A continuous program of guidance services shall be maintained in Grades Kindergarten through 12.

The Hortonville Area School District does not discriminate against pupils on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education programs or activities.

**Rationale:**

In compliance with Wisconsin State Statute 121.02(1)(e), the Hortonville Area School District will provide guidance and counseling services.

**Scope:** District-wide

**Responsibility:** Guidance Counselors

**Implementation:**

1. To counsel
  - a. individual students with educational, social/personal and career concerns.
  - b. small groups of students to provide opportunities for them to gain self-understanding and an appreciation of others through social interaction.
  - c. using classroom guidance activities to foster social and emotional growth in all students.
2. To consult
  - a. with teachers through in-service or informational meetings.
  - b. with teachers regarding student(s) and his/her personal or academic needs.
  - c. with teachers regarding guidance materials for classroom use.
  - d. with parents regarding any matter which concerns the student and his/her personal or academic development.
  - e. with any personnel who could help meet the needs of any student.
3. To coordinate
  - a. orientation of students and parents with the personnel, facilities and activities of the school.
  - b. community awareness of guidance and counseling services.
  - c. utilization of development guidance curriculum.
  - d. a referral process which would utilize community resources for our students.
  - e. a standardized test interpretation and individual student scheduling.

**Associated Information:** Wisconsin State Statutes 118.13 and 121.02(1)(e)  
Wisconsin Administrative Code PI 9.03(1)  
Policy #5047 Equal Educational Opportunities  
Policy #5055 Nondiscrimination on the Basis of Handicap

President \_\_\_\_\_ Date \_\_\_\_\_

Clerk \_\_\_\_\_ Date \_\_\_\_\_