

HORTONVILLE AREA SCHOOL DISTRICT

Title: Grade Promotion and
High School Graduation

Date Adopted: 3/25/02
Date Revised:

Policy No. 5073
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Policy Statement:

As required by law, students will be promoted from grade four to grade five and from grade eight to grade nine and will receive a high school diploma only after meeting state-required, district-specified criteria. Criteria that are examined in fourth and eighth grades include performance on the Wisconsin Knowledge and Concepts Examination (WKCE), academic performance, other academic criteria and teacher recommendation. Criteria that are examined for graduation include meeting the District's graduation requirements, ~~performance on the high school graduation test~~, other academic criteria and teacher recommendations. Students who do not meet the requirements and are therefore not promoted or awarded a diploma may appeal to the Board of Education.

Rationale:

The mission statement of the Hortonville Area School is based upon the belief that all children can learn and reflects a commitment to both meeting the needs of and providing a quality education for each individual child. Promoting a student to the next grade or granting the student a diploma must, therefore, be based upon criteria that take into consideration each student's achievement in accordance with his/her aptitude and ability.

Scope: Grades 4, 8 and 12

Responsibility: Building Principals

Implementation:

Criteria for Promotion from 4th to 5th Grade is as follows:

The student must achieve

- ♦ Basic competency on the Wisconsin Knowledge and Concepts Examination in language arts, reading, math, science and social studies and a score of 3.0 in writing
and
- ♦ A passing grade in reading, language arts, math, science and social studies for both semesters of the fourth grade year.

In the event a student has not met both of the above, a recommendation to promote is required from professional staff and administrators (including but not limited to the principal, classroom teacher and psychologist) who will convene to:

1. review the student's academic achievement,
2. develop a plan detailing specific learning goals that must be met in accordance with a specified timeline, or

President _____ Date _____

Clerk _____ Date _____

3. evaluate the attainment of predetermined learning goals.

Parents or guardians will be invited to attend meetings and participate in discussion pertaining to their child's academic performance. A written report regarding the final recommendation (promotion, conditional promotion [limited term retention or temporary, alternative program placement] or retention) will be provided for the parents and filed in the student's records
OR

- ♦ Academic competency is demonstrated by the student through other avenues such as tutorial assistance, summer school or individualized learning plans.

Criteria for Promotion from 8th to 9th Grade is as follows:

The promotion of students shall be the responsibility of the student, professional staff, administration, guidance counselor, and the student's parent(s)/guardian. Promotion from grade within the middle school and from the middle school to the high school is determined on the basis of academic achievement represented by successful completion of all subject areas. This may be achieved through the course of the school year or through the Accountability/Remediation Program.

The student must achieve

- ♦ Basic competency on the Wisconsin Knowledge and Concepts Examination in language arts, reading, math, science and social science and a score of 3.0 in writing.
and
- ♦ A passing grade in all reported areas for all quarters of the 8th grade year.

In the event a student has not met both of the above,

- ♦ a recommendation to promote is required from professional staff and administrators who evaluate the student's achievement and take into consideration various factors that may affect academic performance
OR
- ♦ Academic competency is demonstrated by the student through other avenues such as the Remediation/Accountability Program, individual education plans, or 504 plans.

Criteria for High School Graduation is as follows:

The student must obtain

- ♦ ~~a passing grade on all four sections of the administered High School Graduation Test (English/Language Arts, Math, Science and Social Studies)~~
~~AND (if the High School Graduation Test was taken)~~
~~OR (if the High School Graduation Test was not taken)~~

- ♦ all required credits as specified in Hortonville Area School District's current Graduation Requirement Policy (Policy #5030)

In the event a student has not met the above,

- ♦ a recommendation to promote is required from a Teacher Recommendation Panel consisting of the high school principal, high school assistant principals, special education department head (when appropriate) and high school counselors who review the student data file, student presentation and *teacher recommendations. The recommendation of the Panel will be determined by a majority vote.
 - * Letters of recommendation from a minimum of two high school teachers (~~one from a teacher of the subject area not passed on the High School Graduation Test~~ and one or two from a teacher or teachers of the student's choice) must be presented by the student to the Panel.
- OR
- ♦ academic competency is demonstrated by the student's
 - a) achievement of a cumulative grade point average of 2.0 ("C") in the required courses ~~for the subject areas not passed on the High School Graduation Test~~

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OR

b) sufficient progress in reaching the objectives established in the IEP.

If a student and his/her parent(s) wish to appeal the Teacher Recommendation Panel's decision, an Appeals Panel consisting of the District Administrator and the School Board will convene. After hearing rationale from both sides of the issue, a final decision is determined.

Associated Information:

- ◆ ~~Fourth Grade Promotion Flow Chart~~
- ◆ ~~Eighth Grade Promotion Flow Chart~~
- ◆ ~~Graduation Flow Chart~~
- ◆ ~~Graduation Policy Flowchart~~
- ◆ ~~Teacher Recommendation for Graduation (Form)~~
- ◆ ~~Related Policies~~
 - ◆ #5013 Retention/Promotion
 - ◆ #5030 Graduation Requirements
 - ◆ #5063 *Granting Credit for High School Level Courses Taught at the Middle School Level*
 - ◆ #5069 Middle School Remediation/Accountability

TEACHER RECOMMENDATION FOR GRADUATION

Each recommendation needs to answer the first two questions below. Any additional comments are encouraged and should be involved with your responses. Please type your responses for the recommendation on a separate piece of paper and attach it to the sheet.

Date: _____

Student Name: _____

Name of Teacher Completing Recommendation: _____

Subject Area: _____

1. In your opinion has the student sufficiently shown evidence to justify graduating from Hortonville High School?
2. What is the rationale for your decision?

Any other comments?

Please type responses on a separate page and attach to this sheet!

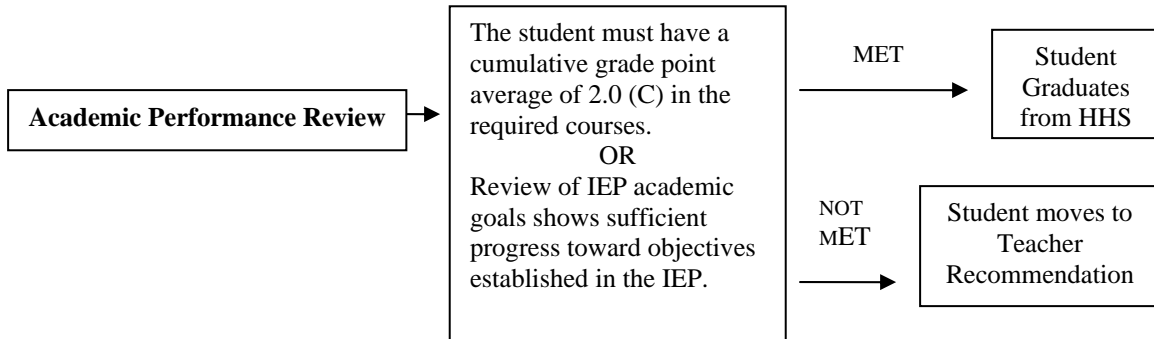
Hortonville Area School District Graduation Policy Flowchart

Wisconsin State Statute – Section 118.30

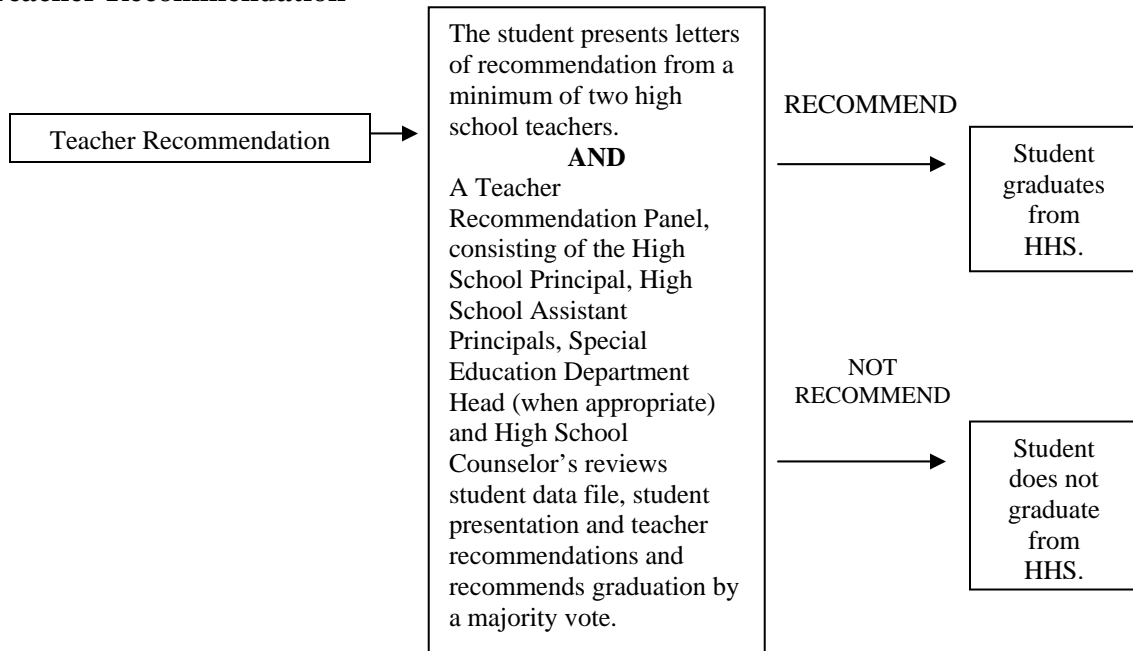
Required Credits

24 Credits or IEP Equivalent

Academic Performance Review



Teacher Recommendation



APPEAL OF TEACHER RECOMMENDATION DECISION

A student and his/her parent(s) may appeal the Teacher Recommendation Panel's decision. An Appeals Panel, consisting of the District Administrator and the Board of Education will convene. After hearing rationale from both sides of the issue, a final decision is determined.