

Hortonville Area School District

Title: Offering & Staffing of
Co-Curricular Activities

Date Adopted: 5/11/87
Date Revised: 3/24/03

Policy No. 7010
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Policy Statement:

The Hortonville Area School District offers a wide range of co-curricular activities to students in Grades 7-12.

Rationale:

Participation in co-curricular activities can play a significant role in the total educational development of young men and women. These programs provide opportunities to channel the interests and talents of students into positive efforts for the betterment of themselves and the community as a whole.

Scope: District-wide

Responsibility: Board of Education

Implementation:

I. Approval of New Offerings

New activities need to be considered from time to time in order to best provide for the needs and interests of students. Students or staff members may propose a new activity by making a written application to the building principal. The application should include the following:

- a. An indication of demonstrated interest by the student body. This shall be determined by registration with the principal of the number of students who wish to participate.
- b. A description of the benefits to be gained by students participating in the activity.
- c. A description of the group's activities including estimated time expectations for students and the advisor(s).
- d. A proposed yearly budget including salary for the advisor and anticipated major expenses for the first five years.

After reviewing the application letter and determining both the availability of a qualified advisor/coach and the availability of the needed facilities, the principal will make a recommendation to the Superintendent. The District Administrator will review the recommendations and forward to the Board with his/her recommendation.

II. Reduction in Offerings and Coaches/Advisors

At the end of each activity's season the head coach/activity director shall report to the principal the number of students who participated. This number shall include participants active at the end of the season and those not active due to either activity code violations or injury. This number, along with the guidelines which are available from the administration, shall be considered by the principal before recommending to the Board of Education any activities or coaches/activity directors to be eliminated the following year. The Board retains final authority in determining the number of teams fielded and number of coaches that it will hire to support a team. The Board strongly encourages the use of volunteer coaches in an effort to expand opportunities for students.

President _____ Date _____

Clerk _____ Date _____

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III. Coach/Advisor Additions after A Season Begins

After at least five practice sessions have been held, using the guidelines attached to this policy, the principal may recommend the hiring of additional staff for an activity. This recommendation needs the approval of the Superintendent and the full Board.

IV. Resumption of Defunct Activities

Renewed interest may result in the reinstatement of a previously dropped activity. Students or staff wanting to reinstate an activity should file a written application, which includes the criteria listed in Section I above, with the building principal. The approval process will be the same as for new activities.

Associated Information: