

HORTONVILLE AREA SCHOOL DISTRICT

Title: Interlibrary Loan of Materials

Date Adopted: 6/26/06

Policy No. 7016

Date Revised:

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Policy Statement:

It is the philosophy of the Hortonville Area School District LMCs (Library Media Centers) to provide students and staff with the materials to meet their information needs.

Rationale:

To help ensure effective library media centers and student resources within the Hortonville Area School District.

Scope: District-wide

Responsibility: All Administrators and Library Staff

Implementation:

1. School Library Media Center staff shall assist students and faculty in searching for necessary materials. When necessary, staff and students may request materials from other schools within the District by contacting the library media staff within their own building.
2. At the discretion of the each school's Library Media Specialist, District materials may be shared via WISCAT.
3. With the exception of District materials listed on WISCAT which may be shared state-wide, resource sharing shall be limited to collections within the Hortonville Area School District.
4. District students and staff are encouraged to search District LMC catalogs and then seek the services of area public libraries or online catalogs for materials not available within the District.

Associated Information:

President _____ Date June 26, 2006

Clerk _____ Date June 26, 2006