

Write the sentences correctly.

1. When some companies make decisions they consult their employees.

2. The employees are allowed to share his or her opinions before a decision is made.

Use context clues to figure out the meaning of the bold word. Write the meaning on the line.

3. Everyone in the company must reach a **consensus** before the decision is made.

What is the purpose of the dashes in the sentence? Circle the answer.

4. In Japan, the ideas that govern business—harmony and trust—are part of consensus.

a. to explain something b. to show an abrupt change of thought

Write the sentences correctly.

1. People who are commuting are travelling from home to work regularly.

2. Some people travel long distances by rail, car, bus.

What is the purpose of the parentheses in the sentence? Circle the answer.

3. One 2013 survey (“Mega Commuting in the U.S.”) defines mega commuters as “those who travel 90 minutes or more and 50 miles or more, one way, to work.”

a. to highlight information b. to set apart information that is nonessential

Rewrite the sentence to fix the dangling modifier.

4. The number of mega commuters is growing according to the U.S. Census Bureau.

Write the sentences correctly.

1. Nachural resources are what they use in our environment to meet our wants and needs.

2. Two categorys of resources include re-newable and non-renewable.

Write the missing word.

3. Renewable resources can replace _____ once they have been used.
 themselves them they

Circle the function of the underlined part of the sentence.

4. Nonrenewable resources are created only under certain conditions and are gone as soon as they are used.

a. noun clause b. adverb clause c. verb phrase d. prepositional phrase

Write the sentences correctly.

1. Many people use Internet serch enjines to find information quick.

2. Programs called "robots" crawl thru web sights to find and catalog information.

Write the missing word or words.

3. Data retrieved during a search has been located at an _____ date.
 earliest more early earlier

Rewrite the sentence to fix the dangling modifier.

4. To ensure that information is current, the web pages are regularly revisited by robots.

Read the dictionary entry.

- file**
- a. a tool with a roughened surface used for smoothing or shaping
 - b. a computer document
 - c. to put papers in their proper place for future use
 - d. to move in a line
 - e. to put on record

Which meaning of **file** is used in the sentence? Write the letter on the line.

1. The firefighters asked the residents of the building to file down the stairs. _____
2. My teacher has a file that contains the homework of every student. _____
3. If you were dissatisfied with the service, I urge you to file a complaint. _____

Write a paragraph using at least three different meanings of the word **file**.

4. _____

