



Greenville Elementary School

Laurie Wagner

Principal

Sally A. Radke

Associate Principal

2009/10 Student Drop – Off/Pick-Up Procedures

For everyone's safety, all parents and students must be familiar with these procedures by the first day of school.

Please read these directions/procedures carefully.

For the safety of our students these procedures will be strictly enforced.

DROP OFF/PICK UP PROCEDURES

Parents, if you must walk your child into school, please park in the parking lot and walk into school to drop off and to pick up students. Parents and students enter through the main entrance by the school office.

-----See the attached map for the approved drop off/pick-up location(s).

Students arriving prior to the first bell at 7:45 a.m., must walk around to the playground and find their respective class line. Teachers will pick up their class at 7:45 a.m. on the playground.

NOTE:

****Under no circumstances should students be alone in the parking lot.**

****Never walk between buses or cars. Use the designated cross walks.**

****Parents dropping off or picking-up students in the designated drop/pick up areas must remain in their vehicles. If you need to come into school you must park in the parking lot.**

*****Share this information with anyone who will be picking up or dropping off your child.**

School Building

Main Entrance & Crosswalk

The main entrance is the only entrance kindergartners and other students being walked in by parents may enter. All other students line up on the playground.

AM - BUSES ONLY
PM - Pick up - STAY IN CAR

1 2 3 4

One Way

No Drop Off or Pick Up

Parking Lot

When picking up your child, please park in this parking lot and wait for your child by the school office. It is only safe if you escort students to your car. Use the designated crosswalk. It is not safe to leave students alone in the parking lot.

No Drop Off or Pick Up to the Left

No Drop Off or Pick Up

One Way

B U S E S O N L Y

Drop Off and Pickup

GYM

Drop Off and Pickup

4 3 2 1

One Way

#1-4 on each building side are the only approved drop off spots. It is only safe to unload from these spots. Pull forward to spot #1 when all three spots are empty. Be patient and safe.

O N E W A Y

Exit Only

Greenville Elementary School

Student Drop-Off/Pick-Up

(Drivers: when dropping off and/or picking up-PLEASE stay in car!)

Exit Only

Enter Only