Parent Registration

Process


Learn how easy it is to pay online.

Skyward Family Access – Food Service Online Payment

1. Log into Skyward Family Access from the Hortonville Area School District website (www.hasd.org)
2. Once logged in, click the Student Information link.
3. **Write down your Family ID number**. You will need this in eFunds only the first time you log in to connect your children to your online payment account.
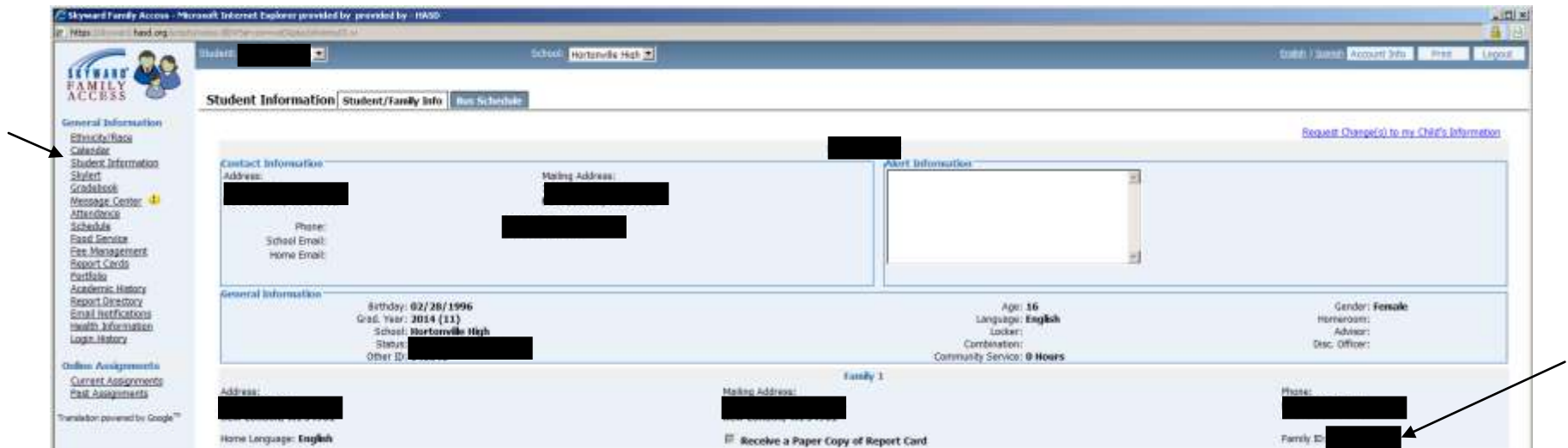
4. Click the Food Service link.
5. Click the Make Online Payment button. This will connect you to the eFunds website.

Registration

Select Register Here. As shown by the red arrow above.

Step 1 - Enter Account Setup Information

Passwords now need to be at least 7 characters: there needs to be at least 1 upper case letter, at least 1 lower case letter and at least 1 number.
Read Terms of Service and Privacy Policy.
Enter user account information, then click Sign Up.

Step 2 - Student Information

Select either Family Number or Student Number. Enter the appropriate number, select Add.
Your students will be displayed. (This step is continued on the following page.)
If making a payment for yourself, select Make Payments on Behalf of Yourself.
Then, select Continue to Account Overview.

Step 3-Verification of Family/Student number

Verify the appropriate Family Number/Student Numbers have been added.
Then, select Continue to Account Overview. This web page will not appear if you are registering only for yourself and you have no student attending our school.

Step 4 – Registration Complete – Main Menu

The main menu displays Payment Options, Advisory Services, Account Settings, Pending Payments and Scheduled Pre-Authorized Payments.

New Payments
Account Settings/Payment Information

The initial time you setup a new payment you are required to enter your bank or credit card information. First, select **Payment Information** from the Main Menu. Next select the type of payment account and enter your account information. Then select **Save**.

New Payments
Schedule Payments

To schedule a payment, select **Payment Options** and **Make a Payment** from the drop down menu. Next, enter the amount of your payment, select the calendar to choose the date of the payment then click **Add**. If you have multiple children select the tab for each child to schedule a payment. Each child will have a tab with their name.

New Payments
Schedule Payments

After you have added all desired payments, confirm your choices before selecting **Continue**.

Confirm Payments/Choices

Verify, a final time, your payment choices and agree to pay the convenience fee, then select **Submit**.

Receipt

We recommend that you print and save your receipt for future reference.
Please refer to the Customer Service link at the bottom of all pages with any questions or concerns.
Thank you for using e~Funds for Schools.