

Hortonville Area School District
Policy Committee Meeting Minutes: July 15, 2024

1. Meeting was called to order by Mrs. Jessica Hartjes at 6:30 p.m. Committee members in attendance was Mr. Brett Eidahl and Mrs. Andrea Marcks-Ziegler via phone.
Administrators present were Mr. Todd Timm, Mr. Timothy Rietveld, Mrs. Lori Smits, Mr. Thomas Ellenbecker, Mrs. Christina Peterson, Mrs. Janna Cochrane, Mr. Dallas Herbst. Other in attendance Tamie Neilson.
2. Mrs. Jessica Hartjes confirmed that notice of the meeting was posted Notice of the meeting was posted at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle and Hortonville High School, Hortonville Public Library, Town of Greenville and District website (www.hasd.org). Notice of the meeting was sent to the Press Star and the Post Crescent.
3. Mr. Brett Eidahl made a motion to approve the minutes of November 13, 2023; Mrs. Andrea Marcks- Ziegler seconded the motion; roll call vote; motion carried.
4. Mrs. Andrea Marcks-Ziegler made a motion to bring the Policy 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities (Title IX) updates to the full Board; Mr. Brett Eidahl seconded the motion; roll call vote; motion carried. *(Department of Education Requirement to go into effect August 1, 2024) (Other policy updates to follow: Policies – 1422, 1662, 2260, 2260.01, 3122,3362, 3362.02, 4122, 4362, 4362.02 5516, 5517, 5517.01, 8913 – all dealing with Nondiscrimination & All Handbooks)*
5. Mr. Brett Eidahl made a motion to bring the following Bylaw updates to the full Board; Mrs. Andrea Marcks-Ziegler seconded the motion, roll call vote; motion carried.
Bylaws:
 - Bylaw 0100 – Definitions (Dec.23)
 - Bylaw 0122 – Board Powers (Dec. 23)
 - Bylaw 0144.3 – Conflict of Interest (Dec. 23)
 - Bylaw 0164 – Meeting (May 24)
 - Bylaw 0171.3 – Clerk (Dec. 23)
 - Bylaw 0174.1 – Annual Report (May 24)
6. Mrs. Andrea Marcks-Ziegler made a motion to bring the following Policy updates to the full Board; Mr. Brett Eidahl seconded the motion; roll call vote; motion carried.
Policies:
 - 2131 – Educational Outcome Goals and Expectations (May 24)
 - 2413 – Health Education (Dec. 23)
 - 2460.01 (2460.03) – Independent Educational Evaluation (IEE) (Dec. 23)
 - 3120.04 – Employment of Substitutes (May 24)
 - 3120.08 – Employment of Co-Curricular / Extra Curricular (May 24)
 - 3430 (3431) – Employee Leaves (Dec. 23)
 - 4120.04 – Employment of Substitutes (May 24)
 - 4162 – Controlled Substance – Employees who Transport (May 24) – Delete Policy
 - 4430 (4431) – Employee Leaves (Dec. 23)
 - 5200 – Attendance (May 24)
 - 5330 – Administration of Medication / Emergency Care (May 24)
 - 5430A – Class Rank (May 24) – keeping 5430 Laude System

- 5460 – Graduation Requirements (May 24)
- 5505 – Academic Honesty (May 24)
- 5610 – Suspension and Expulsion (Dec. 23 & May 24)
- 5771 – Search and Seizure (May 24)
- 6325 – Procurement – Federal Grants / Funds (Dec. 23)
- 6423 – Use of Credit Cards (May 24)
- 6610 – Student Activity Fund (Dec. 23)
- 6611 – Non-District Supported Student Activity Accounts (Dec. 23) – NEW
- 6680 – Staff Recognitions / Years of Service and/or Retirement (District request)
- 7440 – Facility Security (Dec. 23)
- 7540 – Technology (Dec. 23)
- 7540.05 – Assistive Technology and Services (May 24) - NEW
- 7544 – Use of Social Media (Dec. 23 & May 24) - NEW
- 8120 – Volunteers (Dec. 23)
- 8310 – Public Records (Dec. 23)
- 8395 – Student Mental Health (May 24)
- 8407 – School Resource Officer Program (Dec. 23)
- 8431 – Preparedness for Toxic Hazards (Dec. 23)
- 8500 – Food Service (May 24)
- 8510 – Wellness (May 24)
- 8531 – Free and Reduced – Price Meals (May 24)
- 8540 – Vending Machines (May 24)
- 8550 – Competitive Food Sales (May 24) – NEW
- 8601 – Controlled Substance and Alcohol Policy for Employees that Transport Students (May 24)
(New Number – was 4162)
- 8630 – Driver Information, Vehicle Requirements, and Seat Belt Use for Vehicles so Equipped (District Request)
- 8640 – Transportation for Field and other District Trip - DELETE POLICY
- 8700 – Lactating Employees (Dec. 23) – New Name
- 9130 – Public Requests, Suggestions, or Complaints (Dec. 23)
- 9140 – Citizens’ Advisory Committees (Dec. 23)

7. The Committee members reviewed the Technical Changes as made by NEOLA.

(NEOLA will send out Technical Corrections to Bylaws and Policies as necessary, these technical changes do not materially alter the policy’s intent but rather provide minor changes that improve the quality and/or consistency of the policy. No Board Action needed but the Committee & Board are to be notified of these technical corrections.)

- Bylaw 0152 – Officers (May 24)
- Bylaw 0171.4 – Treasurer (Dec. 23)
- 2210 – Curriculum Development (Dec. 23)
- 2221 – Special Observance Days (May 24)
- 3213 & 4213 – Student Supervision and Welfare (May 24)
- 3231 & 4231 – Outside Activities of Professional Staff (May 24)
- 5460.02 – Children At-Risk of Not Graduating from High School (Dec. 23)
- 8390 – Animals on District Property (May 24)

- 8442 – Reporting Accidents (Dec. 23)

8. With no further business, Mr. Brett Eidahl made a motion to adjourn; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried. 6:49 PM

Minutes Respectfully Submitted by,
Jessica Hartjes
Committee Chairperson