

Fox West Academy's BYOD Acceptable Use Policy

Purpose of BYOD (Bring Your Own Device): Many students' lives today are filled with media that gives them mobile access to information and resources 24/7. Outside school, students are free to pursue their interests in their own way and at their own pace. The opportunities are limitless, borderless, and instantaneous. In an effort to put students at the center and empower them to take control of their own learning, Fox West Academy will allow students to use personal technology devices in their classrooms during normal classroom hours. Students wishing to participate must follow the responsibilities stated in the Hortonville Area School District Acceptable Use Policy as well as the following guidelines:

Device/Technology Types: For the purpose of this policy, the word "device" means a privately owned wireless and/or portable electronic pieces of equipment including (but is not limited to) laptops, netbooks, tablets/slates, eReaders, iPads, iPod Touches, cell and smart phones.

Guidelines

1. Any student who wishes to use a personally owned electronic device within the classroom must read and sign this agreement and submit it to a Fox West Academy instructor.
2. The student takes full responsibility for his or her device. The school is not responsible for the security of the device.
3. The student is responsible for the proper care of their personal device, including any costs of repair, replacement, or any modifications needed to use the device at school. Fox West Academy and the Hortonville Area School District are not responsible for any damage to, or unauthorized charges or fees that may occur on the device.
4. FWA and HASD staff members reserve the right to inspect (and if need be, confiscate) a student's personal device if there is reason to believe that the student has violated this BYOD policy agreement, HASD policies, administrative procedures, school rules or has engaged in other misconduct while using their personal device.
5. Violations of this BYOD policy or of any HASD policies, administrative procedures, or school rules involving a student's personally owned device may result in the loss of use of the device in school and/or disciplinary action.
6. The student must comply with teachers' request to shut down the device or close the screen.
7. Personal devices shall be charged before school hours and shall be capable of running off its own battery while at school. Fox West Academy is not required to provide access to electricity to charge personally owned devices.
8. The student may not use the devices to record, transmit, or post photos (or video) of a person or persons on school grounds; nor can any images or video recorded at school be transmitted or posted at any time without the express permission of a teacher.
9. The student should only use their device to access relevant content.
10. The student must use the guest wireless network provided by the district. Access to the internet, apps, or programs via a personal data subscription or wireless plan is not permitted.

As a student, I am responsible for the choices I make when I use technology. If my choices hurt the ability of others to be successful, hurt others, or cause me to be put in harm's way, I have broken this contract and there will be consequences to the choices I have made. I understand that using technology effectively is a skill that is essential to my success as a student. I understand that I am responsible when I use technology at school.

I am responsible for keeping my personal computer devices secure when I bring them to school.

- I have a *choice* and *opportunity* to bring and use my mobile phone, tablet or laptop to school, if my parents and guardians permit it and my teachers choose to allow their use in my classes.
- I will keep my personal computing devices (mobile phone, tablet, iPad, iPod, eReader, laptop, etc.) secure to prevent loss or theft.

I am responsible for keeping my digital accounts secure.

- I understand that my online identity is my own and that I must keep my usernames, passwords and online accounts secure and private.

I am responsible for what I do on when using technology at school.

- If I can and choose to use a personal computing device at school, I know that I am still bound to the district technology ethics and responsible use guidelines whether I'm using my own or district devices.

I am responsible for not causing distractions and/or hampering the ability of others to learn.

- I will use technology in ways that do not disrupt others in the classroom

I am responsible for what I say and do online.

- I understand that online privacy, safety and responsibility are important. I understand that what I write, say, show, do and communicate online is public, never goes away, and has the ability to hurt myself and others.

I am responsible for giving credit where credit is due and respecting the intellectual property of others.

- I understand that I will think, create, work, share and collaborate with others online and on networks. My work and ideas should reflect my own thinking and effort and represent my best. When I use or adapt the work of others, I will give them credit and acknowledge them.

I am responsible for making good choices about when and where I use personal devices at school.

- I will respect the guidance of my teachers and school staff as to when and where I use personal computing devices at school. I understand that there are times when using devices will be an option and other times that the devices will have to be stowed away. If I don't make these choices, I understand that I will lose the ability to use the device in class.

Adapted from Vancouver Public Schools BYOD Pilot – My Digital Social Contract http://skyview.vansd.org/BYOD/BYOD_files/BYOD%20Digital%20Social%20Contract2.pdf

As a student I understand and will abide by the classroom BYOD policy and guidelines. I will adhere to the above responsibility statements. I understand that any violation of the policies may result in the loss of my device(s) and/or network privileges as well as other disciplinary action.

Student Signature _____ **Date** _____

As a guardian I understand that my child will be responsible for abiding by the policies and guidelines. I have read and discussed them with her/him and she/he understands the responsibility she/he has in the use of her/his personal device(s).

Guardian Signature _____ **Date** _____

Device: _____ Serial #: _____

Device: _____ Serial #: _____

Any additional devices (and/or serial #s) must be logged with the teachers throughout the year.