

Hortonville Area School District
Application for Waiver of Student Registration Fees

Regular student registration fees may be waived for your child(ren). Waiver of school registration fees is determined utilizing the Income Eligibility Guidelines as published by the Department of Public Instruction for the School Nutrition Program. Please note that the District does not offer a reduced school fee, therefore the family must qualify for free or reduced lunch in order to qualify for a waiver of school fees. Fees for social and extracurricular activities and individual use such as padlocks, calculators, assignment notebooks and gym t-shirts are **not** eligible for waiver.

If you wish to apply, you must complete this application and return it to the school office for processing. Incomplete applications will not be considered. Eligibility is based on the student's qualification for free or reduced price meals. Check the box below to indicate your desire to apply for a waiver of student fees for the current school year.

☐ Yes, I want to make application for waiver of regular student registration fees for my child(ren). I understand school officials may use information from my free and reduced price meal application to determine whether my child(ren) are eligible for this waiver.

By my signature below, I indicate my understanding that the District will release information from the free and reduced lunch application to determine eligibility for a waiver of fees. I voluntarily give up my rights to confidentiality for this purpose only.

Student Information:

Name (First & Last):

Grade:

Name of School (be specific):

I certify that I am the parent/guardian of the child(ren) for who this application is being made.

Signature of Adult Household Member

Printed Name of Adult

Street, City, State, Zip

Home Telephone

Work Telephone/Email

Date

RETURN shaynadeschler@hasd.org or mail to Hortonville High School, Attn: Shayna Deschler, 155 Warner St, Hortonville, WI 54944

For Office Use Only –

Verified free or reduced status with Food Services

Approved by

Date _____

If children are in multiple buildings, Principal has been notified

Letter has been mailed to parents

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex

(including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax:
(833) 256-1665 or (202) 690-7442; or
3. Email: program.intake@usda.gov

This institution is an equal opportunity provider.