

Policy

BOARD OF EDUCATION
HORTONVILLE AREA SCHOOL DISTRICT

PROGRAM
2521.01 / Page 1 of 2

INSTRUCTIONAL MATERIAL REMOVAL

All students shall be provided access to a current, balanced collection of books, basic reference materials, texts, periodicals, computer software and audio/visual materials which depict in an accurate and unbiased way of reflecting the cultural diversity and pluralistic nature of American society.

In admissions, the Hortonville Area School District does not discriminate against pupils on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental emotional, or learning disability or handicap in its education programs or activities.

Implementation:

- I. Textbook and Instructional Material
 - A. Reasons for removal
 1. To replace instructional materials as the curriculum is updated according to District policy, or as approved by the Board of Education.
 2. To remove, in a systematic way, curriculum materials that are in current use, but that are worn, torn, frayed, mutilated or with broken spines.
 3. To remove, in a systemic way, reference materials that are outdated or seldom used.
 - B. Disposal policy
 1. Discarded instructional materials may be sold to companies that handle such materials whenever possible.
 2. Discarded instructional materials may be used by students or teachers as sources for student reports, bulletin boards, posters, etc.
 3. Discarded instructional materials, after being stamped "Discard", may be sold to students or individuals showing an interest in the materials.
 4. Discarded instructional materials, after being stamped "Discard", may be given to students or individuals showing an interest in the materials.
 5. Discarded instructional materials may be given for recycling, if possible.
 6. Discarded instructional materials, after being stamped for "Discard" may be placed in the local refuse pick-up or be burned in the school incinerator.
 - C. Responsibility
 1. Decisions relating to this policy shall be the responsibility of the District Administrator or building principal.
 2. Implementation of this policy shall be the responsibility of the District Administrator, building principal or his/her designee.

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**PROGRAM
2521.01 / Page 2 of 2**

118.03(2), 118.13, 121.02(2)(h), Wis. Stats.
Standard H of the DPI Twenty Standards “Library Media Services”
Student Discrimination Complain Procedures