

# Policy

BOARD OF EDUCATION  
HORTONVILLE AREA SCHOOL DISTRICT

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## STUDENT FEES, FINES, AND CHARGES

The Board may levy certain charges to students to facilitate the utilization of adequate, appropriate learning materials used in the course of instruction. If the District determines that a student is in serious financial need, it may choose to provide any or all such materials free of charge.

### **Materials Charge**

A charge shall not exceed the combined cost of the material used, freight, and/or handling charges, and nominal add-on for loss.

### **Fines**

When school property, equipment, or supplies are damaged, lost, or taken by a student, a fine will be assessed. The fine will be reasonable, seeking only to compensate the school for the expense or loss incurred.

The late return of borrowed books or materials from the school libraries ~~will be~~ is subject to appropriate fines.

### **Collection of Fees and Fines**

Any fees (including trip fees) or fines collected by members of the staff should be handled pursuant to appropriate District procedures.

Students will not be permitted to purchase a meal from the Food Service Department, but will instead be provided an alternative meal until the school collects delinquent lunch accounts.

In the event the above course of action does not result in the fee being collected, the Board authorized to the school official to take the student and/or the student's parents to Small Claims Court for collection, if reasonable.

### **Student/Parent Rights**

Nothing in this policy restricts the right of access of a parent or student to school records or to receive copies of such records, as required by Federal and State laws.

### **Students Experiencing Homelessness – McKinney-Vento Act**

No fine or fee shall be charged to a student identified as a student experiencing homelessness unless it is determined that the student has the ability to pay the fee or fine and that its imposition does not create a barrier to the student's ability to enroll, attend school, achieve academic success, or be identified as experiencing homelessness. Any dispute regarding a fine or a fee that is imposed shall not delay the student's enrollment or serve as a barrier to enrollment by delaying the transfer of student records to another school, or school district if applicable.

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Immediate enrollment notwithstanding, the waiver of fines or fees for a student experiencing homelessness shall be extended to extra-curricular and co-curricular activities in addition to academic programming.

Students experiencing homelessness who are able to pay fees or fines and refuse to do so may be prohibited from participating in graduation ceremonies until paid. No such student shall be prevented from receiving their student records, including diploma if earned, and final transcripts.

#### Legal References:

118.55(5), Wis. Stats.

120.12(11), Wis. Stats.

120.12(17), Wis. Stats.

120.12(22), Wis. Stats.

#### DPI Guidance

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