

Policy

BOARD OF EDUCATION
HORTONVILLE AREA SCHOOL DISTRICT

PROPERTY
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FACILITIES PLANNING

The Board recognizes that careful, prudent planning is essential to the efficient operation of the schools and that planning must be grounded on accurate data. In an effort to align District facilities inventory with the needs of the educational program and of the community, the Board will prepare a capital expenditure plan and will review and revise that plan periodically thereafter.

In order to apprise the Board regarding the Board's facilities construction plan, the District Administrator shall:

- A. Annually report to the Board on the:
 1. number of resident students attending school;
 2. number of new residential units approved in the District;
 3. other factors impacting the enrollment or enrollment projections, such as open enrollment trends, community development initiatives, and other factors;
- B. Report to the Board on the enrollment by grades during the school year each semester; (3rd Friday & 2nd Friday counts)
- C. Prepare student enrollment projections every year and compare the actual enrollment figures to the previously projected figures to detect early, for the benefit of the Board, any changes in enrollment trends;
- D. Provide a report regarding the state of current District facilities, including maintenance needs and schedules, sufficiency of space and additional space requirements; to the extent additional space needs are identified, provide possible solutions including building additions, renovations, new construction, availability of suitable space for lease, or other options.

In planning for the enlargement or modification of its facilities, the Board shall consider not only the number of children whose educational needs must be met, but also the physical requirements of the program it deems best suited to meet those needs. In addition, the Board may engage the services of an architectural firm to conduct a facilities study and to make recommendations.

Neola 2021