

Policy

BOARD OF EDUCATION
HORTONVILLE AREA SCHOOL DISTRICT

PROPERTY
7250.01 / Page 1 of 2

Memorialization

Recognizing that the loss of a member of the school community is deeply felt, schools will support staff, students, and families who feel the loss, and will assist with connections to appropriate community resources. As places designed primarily to support learning, school sites should not serve as the main venue for the memorializing of students or staff.

According to section 118.13 of the state statutes and its implementing regulations, school districts may not discriminate in the acceptance and administration of gifts, bequests, scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability. School boards are required by PI 9.03 (1) of the Wisconsin Administrative Code to address the issue of nondiscrimination in policies related to gifts, grants and or other aids to schools.

Criteria for school district memorials have been developed in accordance with the Department of Public Instruction regulations, our developed Traumatic Event Crisis Intervention Plan, and through consultation with our E3 partners.

Memorials

Permanent memorials for deceased students or staff shall be limited in form to perpetual awards or scholarships, outdoor facility bricks or items of educational significance. Memorials can consist of names, quotes, or statements approved by Hortonville Area School District Administration. Any non-permanent memorials that have been created will be given to the family at the conclusion of 5 days or following the funeral services. All permanent and non-permanent memorials need to be approved by School Administration, District Administrator and/or the Board of Education.

The school board does not support the usage of plaques, markers, or objects that may be mounted, or displayed. Physical memorials already in place prior to (Adoption Date) will remain. The School commemorative activities and memorialization efforts will conclude with the end of school year in which the death occurs.

Any memorial accepted by the District becomes the sole property of the school District and is subject to the same controls and regulations that govern the use of other school-owned property.

Policy

BOARD OF EDUCATION
HORTONVILLE AREA SCHOOL DISTRICT

PROPERTY
7250.01 / Page 2 of 2

Graduation/Promotion Ceremonies

At the celebration, a school presenter will ask the audience for a moment of silence to recognize all people who aren't with the students today to celebrate their accomplishments.

The school may choose to offer a flower symbol (i.e. specific flower in the floral arrangement on stage) for the deceased student.

Only students' names who are participating in the graduation/grade promotion event will be announced.

All of recognitions will occur at the building that the deceased student most recently attended.

School Sponsored Events (plays, concerts, sporting events)

Memorials to the deceased student or staff be limited to moments of silence (prior to the event starting) or dedication of said event to the deceased person in the year of the passing.

District Administration will consult with the Pupil Services team and/or family of the deceased (if applicable) for guidance of recognition at any school event.

Yearbook

A student who has died may be acknowledged in the yearbook for the year that the student passed away with parent/guardian input and/or approval. Information about the student may be included on a memorial page representing all students in the school who have passed.

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