

**PUBLIC NOTICE OF A SCHOOL BOARD MEETING  
OF THE  
HORTONVILLE AREA SCHOOL DISTRICT**

*Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the Public and the news media, that the following meeting will be held:*

DATE: MONDAY, MAY 22, 2023  
TIME: 7:00 PM  
LOCATION: HORTONVILLE HIGH SCHOOL BOARD ROOM  
246 N OLK STREET – DOOR #9  
HORTONVILLE, WI 54944

*(The Hortonville Area School District Board of Education appreciates your attendance at the meetings and encourages your involvement in public education. Instructions are provided to help answer questions you may have and to guide you in your communications with Board members. Information with instructions on addressing the Board is provided at each Board meeting and on the District website – Board of Education.)*

**AGENDA**

1. Call meeting to order and roll call
2. Affirmation of public notice:  
Notice of this meeting was posted at Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle and Hortonville High Schools, Hortonville Public Library, Village of Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice of the meeting was also sent to the Press Star and Appleton Post Crescent.
3. Pledge of Allegiance
4. Review and motion to approve Open Session Minutes of May 8, 2023
5. Review and motion to approve vouchers as follows:  
Regular Vouchers **#52935- #53044** (Void - #53003, \$53004)
  - ACH/Employee Reimbursement Vouchers – **#222300332-222300354**  
(Excel spreadsheet largest to smallest)
6. Recognitions-
  - A. HHS Lily Davis won one of two spots to New York City for the 2023 Jimmy Awards. The Jimmy Award is the high school version of the Broadway Tony Awards.
  - B. HHS Class of 2023 Scholarship and Academic Award recipients, \$1.5 million in scholarships and awards were presented at the Senior Awards Program May 10, 2023
  - C. HHS junior Ben Smith has been nominated as one of the top dual athletes in the nation through SBLive Sports.
  - D. HHS senior Brett Sommer has been nominated for the Post Crescent Athlete of the Week. (13-0 Victory over Oshkosh North)
7. Presentations by District residents / Comments from Public

8. Special Presentations –
  - A. E3 End of Year Update – Crystal Ludwig (*PowerPoint*)
  
9. District Administrator’s Report –
  - A. Updates
  - B. 2023-2024 Projected Enrollment
  
10. Board Member Report
  - A. President’s Report – Committee Selections
  - B. Committee Meetings - None
  
11. Discussion
  - A. 1<sup>st</sup> Reading of Staff Handbooks:
    - 2023-2024 Transportation Handbook (*Changes*)
  - B. 1<sup>st</sup> Reading of Student/Parent Co-Curricular Code of Conduct Handbook (*Changes*)
  - C. 1<sup>st</sup> Reading of Bylaw & Policy Updates/Changes
    - Bylaw 0100 – Definitions
    - Policy 2210 – Curriculum Development
    - Policy 2221 – Special Observance Days
    - Policy 2340 & 8640 – Field and Other District Sponsored Trips (Form)
    - Policy 2414 – Human Growth and Development
    - Policy 3215 & 4215 – Use of Tobacco and Nicotine by Professional Staff & Support Staff
    - Policy 3430.01 & 4430.01 – Family and Medical Leave
    - Policy 5113 – Open Enrollment
    - Policy 5136.01 – Technology Resources and Other Electronic Equipment
    - Policy 5200 – Attendance
    - Policy 5330 – Administration of Medication/Emergency Care
    - Policy 5340 – Student Accidents/Illness/Concussion & Sudden Cardiac Arrest
    - Policy 5410 – Promotion, Placement and Retention
    - Policy 5840 – Co-Curricular Activities
    - Policy 5512 – Use of Tobacco and Nicotine by Students
    - Policy 5517 – Student Anti-Harassment
    - Policy 5771 – Search and Seizure
    - Policy 6680 – Staff Recognitions / Years of Service and/or Retirement
    - Policy 7434 – Use of Tobacco and Nicotine on School Premises
    - Policy 7440 – Facilities Security
    - Policy 7510 – Use of Facilities and Properties
    - Policy 7510.01 – Use of Fitness Center
    - Policy 7540 - Technology
    - Policy 7540.01 – Staff Technology Acceptable Use and Safety
    - Policy 7540.06 – District-Issued Staff Email Accounts – (Change Title)

- Policy 7541 – Web Content, Services, and Apps (Remove)
- Policy 8300 – Continuity of Organizational Operations
- Policy 8305 – Information Security - NEW
- Policy 8315 – Information Management – NEW
- Policy 8405 – Environmental Health and Safety Program
- Policy 8420.01 – Epidemics and Pandemics - NEW
- Policy 8431 – Preparedness for Toxic Hazards
- Policy 8450 – Control of Casual-Contact Communicable Diseases
- Policy 8453 – Direct Contact Communicable Diseases - NEW
- Policy 8453.01 – Control of Bloodborne Pathogens
- Policy 8660 – Transportation by Private Vehicle - DELETE
- Policy 8740 – Protection of District Funds - NEW
- Policy 8800 – Religious Activities and Observations (Delete Old Policy)
- Policy 9700.02 – Distribution of Materials on School Premises (Form)

12. Consent Agenda – *(any item can be withdrawn and/or discussed/voted on separately)*

- A. Staff Memo Korey Kleinhans District Adaptive Physical Education Teacher – beginning the 2023-2024 school year – replacing Kalen Ouellette – resigned
- B. Staff Change Timothy Linz – moving from GMS 6<sup>th</sup> Grade Teacher to GMS 7<sup>th</sup> Grade Teacher – increased enrollment (decreased 1 FTE in 6<sup>th</sup> grade increased 1 FTE 7<sup>th</sup> grade)
- C. Resignation for Andrea Zimmerman 1<sup>st</sup> Grade Teacher at NGES – last day 6/2/2023
- D. Resignation for Parker Lawrence – SE Paraprofessional at GMS – last day 6/1/2023
- E. Resignation for Charley Hrobsky – HMS 8<sup>th</sup> Grade Teacher (Reading & Social Studies) – last day 6/2/2023
- F. Resignation for Mary Jo Lantz – SE Paraprofessional at HES – last day 6/1/2023
- G. Resignation for Hope Lambie – HHS Administrative Assistant – last day 6/2/2023
- H. Life License Request for Contracted Staff
- I. 2<sup>nd</sup> Reading of Student/Parent Handbooks: *(Handbooks Updates & Changes)*
  - Hortonville High School
  - Greenville / Hortonville Middle Schools
  - Greenville Elementary School
  - Hortonville Elementary School
  - North Greenville Elementary School
  - District 4K
- F. 2<sup>nd</sup> Reading of Staff Handbooks:
  - 2023-2024 Teacher Handbook *(Changes)*
  - 2023-2024 Support Staff Handbook *(Changes)*
  - 2023-2024 Substitute Handbook *(Changes)*

13. New Business – *(Discussion with a motion to approve, deny, or table)*

- A. Middle School Schedule Change / Path to 8<sup>th</sup> Grade Algebra *(Curriculum 5/8/2023)*

14. Announcements & Approval & Reminder of Forthcoming Events:

- A. HHS Graduation – Wednesday, May 24, 2023 -7:00 PM - HHS
- B. Board of Education Meeting – Monday, June 26, 2023 – 7:00 PM – HHS Board Room
- C. Board of Education Meeting – Monday, July 10, 2023 – 7:00 PM – HHS Board Room
- D. Board of Education Meeting – Monday, August 14, 2023 – 7:00 PM – HHS Board Room
- E. Board of Education Meeting – Monday, August 28, 2023 – 7:00 PM – HHS Board Room
- F. Board of Education Meeting – Monday, September 11, 2023 - 7:00 PM – HHS Board Room
- G. Board of Education Meeting – Monday, September 25, 2023 – 7:00 PM – HHS Board Room

15. Motion to adjourn

**Informational Items** (*information only*)

2022-2023 Board and Committee Meeting Schedule

2023-2024 Board and Committee Meeting Schedule

NEOLA & District Technical Updates:

NEOLA will send out Technical Corrections to Bylaws and Policies as necessary, these technical changes do not materially alter the policy's intent but rather provide minor changes that improve the quality and/or consistency of the policy. (No Board Action needed but the Committee & Board are to be notified of these technical corrections.) (NEOLA Explanation of Technical Changes)

- Bylaw 0155 – Committees
- Bylaw 0167.3 – Public Comment at Board Meetings
- Policy 2240 – Controversial Issues in the Classroom
- Policy 3210/4210 – Staff Ethics
- Policy 5610 – Suspension and Expulsion
- Policy 7217 – Weapons
- Policy 7530.01 – Staff and School Officials Use of Personal Communication Devices
- Policy 8510 – Wellness
- Policy 8531 – Free and Reduced-Price Meals
- Policy 9700.01 – Advertising and Commercial Activities