

**HORTONVILLE AREA SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES**  
**MONDAY, AUGUST 8, 2022**

1. The Board of Education Open Session was called to order at 7:00 PM by Board President Robert VanDenElzen. Present were Mr. David Schlichting, Mr. Craig Dreier, Mr. Brett Eidahl, Mrs. Dana Ramshak, and Mrs. Andrea Marcks-Ziegler. Absent was Mr. Willard Griesbach.
2. President VanDenElzen confirmed that the public was given notice of the meeting by postings at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle, Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice was sent to the Press Star and Post Crescent.
3. Pledge of Allegiance – Board President VanDenElzen
4. Mr. Brett Eidahl made a motion to approve the Minutes of July 11, 2022; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion passed.
5. Mrs. Dana Ramshak made a motion to approve Regular Vouchers **#50575 - #50818** (Void - #50580, 50708, 50738, and 50756) ; Mr. David Schlichting seconded the motion; roll call vote; motion passed.
6. Mr. David Schlichting made a motion to approve the ACH/Employee Reimbursement Vouchers – **#222300001 – 222300012** (not used #222300000); Mr. Craig Dreier seconded the motion; roll call vote; motion passed.
7. Recognitions – None
8. Presentations by District residents / comments from Public – None
9. Special Presentations – None
10. District Administrator Report –
  - Brief update on the 2022-2023 Projected Student Enrollment
  - Brief update on Construction
  - General Illness Protocol updated on District website for 2022-2023 school year
11. Board Member Reports
  - President Report – None
  - Committee Report – None
12. Discussion –
  - 1<sup>st</sup> Reading - Special Education Handbook

- 2021-2022 Fiscal Year End & Revenue Limit Projection Update – Christina Peterson
  - Transportation Update – Brian Gooding
13. Consent Agenda – Mr. Brett Eidahl made a motion to approve the Consent Agenda items; Mr. Craig Dreier seconded the motion; roll call vote; motion carried. Approved:
- Staff Memo for Lena Parry-Cook – GMS Digital Literacy Teacher beginning the 2022-2023 school year – replacing Shannon Suda – moved to HHS
  - Staff Memo for Katie Matter – GES Spanish Teacher beginning the 2022-2023 school year – replacing Brinda Glatczak – resigned
  - Staff Memo for Amanda Kabat – HHS Art Teacher beginning the 2022-2023 school year – replacing Robert Smith – resigned
  - Staff Memo for Danielle Munger – GMS 5<sup>th</sup> Grade Teacher beginning the 2022-2023 school year – replacing Jackie Ulmen – resigned
  - Staff Memo for Dana Walsh – NGES Library Aide (Friday only) beginning the 2022-2023 school year – replacing Tracy Heimmermann – moved to Curriculum
  - Staff Memo for Trista Oakason – NGES Playground/Lunchroom Aide beginning the 2022-2023 school year – replacing Amanda Schneider – resigned
  - Staff Memo for Philip Hassler – HMS SE Paraprofessional beginning the 2022-2023 school year – refilling his old position that was not filled
  - Staff Memo for Theodore Williams – HMS SE Paraprofessional beginning the 2022-2023 school year – replacing Crystal Lubinski - resigned
  - Staff Memo for Rhonda Weiland – NGES Health Aide – for the 2022-2023 school year covering for Andrea Archambo – covering for Molly Oleson
  - Staff Memo for Maureen Kolosso – GMS Administrative Assistant beginning 8/15/2022 – replacing Amanda Granato – moving back to Aide position
  - Staff Memo for Randee Kessler – HHS Supervisory Aide – beginning the 2022-2023 school year – replacing Jaime Burskey – moved to new position
  - Staff Memo for Amy Ahrens – GES Kitchen Helper beginning the 2022-2023 school year – replacing Hannah Osborn – resigned
  - Staff Memo for Kelly Kolberg – HHS Kitchen Helper beginning the 2022-2023 school year – replacing Maraen Sommer – resigned
  - Staff Memo for Debra Altenburg – HHS Kitchen Helper beginning the 2022-2023 school year – replacing a pre-Covid placement
  - Staff Memo for Caitlin Crowley – GMS Kitchen Helper beginning the 2022-2023 school year – replacing Bonnie Rose – resigned
  - Staff Memo for Ashlee Reiland – GES Kitchen Helper beginning the 2022-2023 school year – replacing Dawn Yourchak – resigned
  - Staff Memo for Lisa Baum – GMS Assistant Cook beginning the 2022-2023 school year – replacing Patricia Britz - resigned

- Staff Change for Susan Hicks – was GMS SE Paraprofessional - moving to HHS Academic Support Supervisor beginning the 2022-2023 school year – replacing Barbara Parker – retired
- Staff Change for Todd Davis – was GES Playground/Lunchroom Aide – moving to GES SE Paraprofessional beginning the 2022-2023 school year – replacing Colleen Gast – resigned
- Staff Change for Amanda Granato – was GMS Admin Assistant – moving to GMS Instructional Aide – beginning the 2022-2023 school year – returning to previous position (not filled)
- Resignation Patricia Britz – GMS Kitchen Helper – last day 7/8/2022
- Resignation Katie Timm – Route Bus Driver – last day 6/3/2022 (would like to sub)
- Resignation Jackie Ulmen – GMS 5<sup>th</sup> Grade Teacher – last day 7/14/2022 (pending liquidation payment)
- Resignation Tracy Felten – HMS Administrative Assistant – last day with District 8/12/2022
- Resignation Krina Madson-Neuville – NGES 2<sup>nd</sup> Grade Teacher – last day with District 7/21/2022
- Resignation Robert Smith – HHS Art Teacher – last day with District 7/29/2022 (pending liquidation payment)
- Resignation Basir Ahmad Nazari – IT Assistant – last day with District 8/9/2022
- Resignation Dawn Yourchak – GES Kitchen Helper – last day 6/3/2022
- Resignation Amanda Granato – GMS Admin Assistant – moving back to original position
- Resignation Susan Doctor – GMS SE Paraprofessional – last day 6/3/2022
- Resignation Maureen Kolosso – HHS Administrative Assistant of Athletics, Activities, and Facilities – last day 8/12/2022
- Retirement Jean Wagner – GMS Library Aide – last day 6/3/2022
- Staffing for Fall Co-Curricular Coaches 2022-2023
- Staffing for Non-Co-Curricular Coaches/Advisors 2022-2023
- 2022-2023 Activities Staff Handbook

14. New Business – *(Discussion with a motion to approve, deny, or table):*

- Mr. Brett Eidahl made a motion to approve the recommendation to increase GES Music by .1 FTE; Mr. David Schlichting seconded the motion; roll call vote; motion carried.
- Mr. Craig Dreier made a motion to approve the increase of FTE .1 for Anna Frato – GES Music Teacher; Mr. David Schlichting seconded the motion; roll call vote; motion carried.
- Mr. David Schlichting made a motion to approve the changes to the Business Services Administrative Assistant Job Description; Mr. Craig Dreier seconded the motion; roll call vote; motion carried.

- Mr. Brett Eidahl made a motion to approve the updates to the Student Mental Health Services Policy #8395; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
15. Announcements & Reminders of Forthcoming Events: No Updates
- Board of Education Meeting – Monday, August 22, 2022 – 7:00 PM – HHS Board Room
  - Board of Education Meeting – Monday, September 12, 2022 – 7:00 PM – HHS Board Room
  - Board of Education Meeting – Monday, September 26, 2022 – 7:00 PM – HHS Board Room
  - Board of Education Meeting – Monday, October 10, 2022 – 7:00 PM – HHS Board Room
  - Board of Education Meeting – Monday, October 24, 2022 – 7:00 PM – HHS Board Room
  - Annual Board of Education Meeting – Monday, October 24, 2022 – 7:15 PM – HHS Board Room
  - Board of Education Meeting – Monday, November 14, 2022 – 7:00 PM – HHS Board Room
  - Board of Education Meeting – Monday, November 28, 2022 – 7:00 PM – HHS Board Room
  - Board of Education Meeting – Monday, December 12, 2022 – 7:00 PM – HHS Board Room
16. Mr. Craig Dreier made a motion to convene in Closed Session Pursuant to Wisconsin Statute §120.13(1)(f) as the discussion by the Board will involve considering personal histories and disciplinary data of specific students involved in previous student discipline matters to which it would be likely to have substantial adverse effect on the reputational interest of the students if disclosed and the discussion will include specific Pupil Records data as defined by Wis. Stats. §118.125(1)(a)(c)(d) and required to be kept confidential by Wis. Stats. §118.125(s), so that the Board may have a review of past student discipline matters; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried. Time: 7:34 PM
17. Mr. Craig Dreier made a motion to reconvene into Open Session; Mr. Brett Eidahl seconded the motion; roll call vote; motion carried. Time: 7:51 PM
18. With no further business, Mr. Brett Eidahl made a motion to adjourn; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried. Time: 7:52 PM

Respectfully submitted,  
Tamie Neilson, District Administrative Assistant  
Brett Eidahl, Clerk