

**HORTONVILLE AREA SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES**  
**MONDAY, NOVEMBER 27, 2023**

1. The Board of Education Open Session was called to order at 7:00 PM by Board President Robert VanDenElzen. Present were Mr. Douglas Ellerman, Mr. Craig Dreier, Mr. Brett Eidahl, Mrs. Dana Ramshak, Mrs. Andrea Marcks-Ziegler, and Mr. David Schlichting.
2. President VanDenElzen confirmed that the public was given notice of the meeting by postings at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle, Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice was sent to the Press Star and Post Crescent.
3. Pledge of Allegiance – Board President Robert VanDenElzen
4. Mr. David Schlichting made a motion to approve the Open Session Minutes from November 13, 2023; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
5. Mrs. Dana Ramshak made a motion to approve Regular Vouchers ~~#54346~~ **#54465** (*Void - #54442*); Mr. Douglas Ellerman seconded the motion; roll call vote; motion carried.
6. Mr. David Schlichting made a motion to approve the ACH/Employee Reimbursement Vouchers - ~~#232400089~~ **232400115**; Mr. Brett Eidahl second the motion; roll call vote; motion carried.
7. Recognitions – None
8. Presentations by District residents / Comments from the Public – None
9. Special Presentation – None
10. District Administrator Report – Update
  - Update on High School construction
  - Update on HES Boiler
  - Winter Activities have started
11. Board Member Reports
  - President Report – None
  - Committee Report – None
12. Discussion –
  - DPI District Report Cards – Requested a more detailed report at a future Board meeting
  - 1<sup>st</sup> Reading FWA Field Trip Request Out-of-State/Overnight – St. Louis – April 29<sup>th</sup> through May 3<sup>rd</sup>, 2024 – Transportation provided by Lamers

- 1<sup>st</sup> Reading of Bylaws & Policies: (NEOLA Explanation of Changes & District Changes)
  - Bylaw 0142.1 Electoral Process
  - Bylaw 0143.1 Public Expression of Board Members
  - Bylaw 0144.3 Conflict of Interest
  - Bylaw 0164 Meetings
  - DELETING - Bylaws 0164.1 Regular Meetings; 0164.2 Special Meetings; 0165 Notice; 0165.1 Notice of Regular Meetings; 0165.2 Change of Regular Meetings
  - Policy 1260 Incapacity of the District Administrator
  - Policy 1421 & 3121 & 4121 Criminal History Record Check and Employee Self Reporting Requirements
  - DELETING – Policies 1623; 3123; and 4123 Section 504 ADA Prohibition Against Disability Discrimination in Employment – New Policy 8913
  - Policy 1630.01 Family & Medical Leave of Absence (FMLA)
  - Policy 2340 & 8640 District-Sponsored Trips
  - Policy 2451 Program or Curriculum Modifications
  - Policy 2521 Selection of Instructional Materials and Equipment
  - Policy 3139 & 4139 Staff Discipline
  - DELETING – Policy 3430.05 & 4430.05 Nursing Mother – New Policy 8700
  - Policy 4120 Employment of Support Staff
  - Policy 5113 Open Enrollment
  - Policy 5200 Attendance
  - Policy 5215 Missing and Absent Children
  - Policy 5350 Suicide Prevention, Intervention, and Postvention for Death by Suicide (New Title – deleting old policy)
  - Policy 5451 Student Recognition
  - Policy 5505 Academic Honesty - NEW
  - Policy 5517 Student Anti-Harassment
  - Policy 5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia (New Title)
  - Policy 6610 Student Activity Fund
  - Policy 7250.01 Memorialization (New Number – going from Relations to Property)
  - Policy 7440.01 Video Surveillance and Electronic Monitoring
  - Policy 7540.08 Artificial Intelligence (AI) - NEW
  - Policy 8121 Personal Background Check – Contracted Services - NEW
  - Policy 8146 Notification of Educational Options
  - Policy 8310 Public Records
  - Policy 8420 School Safety
  - Policy 8500 Food Services
  - Policy 8700 Nursing Mothers (New Number)

- Policy 8913 Section 504 / ADA Prohibition Against Disability Discrimination in Employment (Combined Policies 1623; 3123; and 4123)
  - DELETING 9210 Parent Organizations
  - Policy 9211 District-Support Organizations - NEW
13. Consent Agenda – Mr. Brett Eidahl made a motion to approve the Consent Agenda with a correction to date of retirement: Mr. Craig Dreier seconded the motion; roll call vote; motion carried. Approved:
- 2<sup>nd</sup> Reading HHS Fishing Club/Polar Ice Team – Lake Onalaska – February 15-17, 2024 – District Transportation
  - Staff Memo Karen Boughton – NGES 10 Month Administrative Assistant – replacing Amy Rosenow – resigned
  - Staff Memo Vicki Statezny – HMS Kitchen Helper – replacing Rhiannon Nyland – resigned
  - Staff Memo Taren Redmann – NGES Special Education Paraprofessional – replacing Rhonda Weiland – moved to new position
  - Staff Memo Natasha Metten – HES Special Education Paraprofessional – replacing Terra Robinson - resigned
  - Staff Memo Kyle Thiel – District Maintenance Position – replacing Lee Stroble - resigned
  - 2024-2025 HHS Academic and Career Planning Guide
  - Resignation Craig Anderson – HMS 7<sup>th</sup> Grade teacher – last day 11/17/2023
14. New Business – Mr. Brett Eidahl made a motion to approve the Annual DOJ Safety Drill Reports as presented; Mr. Craig Dreier seconded the motion; roll call vote; motion carried.
15. Announcements & Reminders of Forthcoming Events:
- Circulation for Board of Education Nomination Papers begins – Friday – December 1, 2023
  - Board of Education Meeting – Monday, December 11, 2023 – 7:00 PM – District Board Room
  - Deadline for Incumbents to File Notice of Noncandidacy – December 22, 2023 – 5:00 PM
  - Candidates Deadline for Filing All Ballot Access Documents – January 2, 2024 – 5:00 PM
  - Curriculum Committee Meeting – Monday, January 8, 2024 – 6:15 PM – District Board Room
  - Board of Education Meeting – Monday, January 8, 2024 – 7:00 PM – District Board Room
  - Board of Education Meeting – Monday, January 22, 2024 – 7:00 PM – District Board Room
  - Board of Education Meeting – Monday, February 12, 2024 – 7:00 PM – District Board Room
  - Board of Education Meeting – Monday, February 26, 2024 – 7:00 PM – District Board Room

16. Mr. Craig Dreier shared the Post Crescent's report on the Fox Cities middle schools ranked in the top 100 is Wisconsin – Number 24 – Fox West Academy and Number 99 – Hortonville Middle School.
17. With no further business, Mr. Craig Dreier made a motion to adjourn; Mr. David Schlichting seconded the motion; roll call vote; motion carried. Time: 7:37 PM

Respectfully submitted,  
Tamie Neilson, District Administrative Assistant  
Brett Eidahl, Clerk