

HORTONVILLE AREA SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES
MONDAY, DECEMBER 11, 2023

1. The Board of Education Open Session was called to order at 7:00 PM by Board President Robert VanDenElzen. Present were Mr. Douglas Ellerman, Mrs. Dana Ramshak, Mrs. Andrea Marcks-Ziegler, and Mr. David Schlichting. Absent were Mr. Craig Dreier and Mr. Brett Eidahl.
2. President VanDenElzen confirmed that the public was given notice of the meeting by postings at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle, Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website (www.hasd.org). Notice was sent to the Press Star and Post Crescent.
3. Pledge of Allegiance – Board President Robert VanDenElzen
4. Mr. David Schlichting made a motion to approve the Open Session Minutes from November 27, 2023; Mr. Douglas Ellerman seconded the motion; roll call vote; motion carried.
5. Mrs. Dana Ramshak made a motion to approve Regular Vouchers ~~#54466-#54588~~(*Void - None*); Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
6. Mr. David Schlichting made a motion to approve the ACH/Employee Reimbursement Vouchers - ~~#232400116 - 232400130~~; Mr. Douglas Ellerman second the motion; roll call vote; motion carried.
7. Recognitions – Mr. David Schlichting made a motion to approve the Recognitions; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
 - HHS junior, Rainey Welson, hit her 1,000-career point at the basketball game against Oshkosh West. Rainey has also been nominated for the Post Crescent Player of the Week.
 - School Specialty, Greenville – Donating \$15,000 school supplies to the District (Truckload of Supplies)
 - HES received a Grant of \$5,000 from John and Sondra Gorchman from the Charles T. and Jean F. Gorchman Fund of the Oshkosh Area Community Foundation to be used for educational student enrichment
 - GES receive a donation \$3,050 and approximately \$300 in books, games, and supplies to be used in the GES LMC Maker Space from Erin Colburn in memory of her mother Julia Anderson
8. Presentations by District residents / Comments from the Public – None
9. Special Presentation – Janna Cochrane, Director of Learning, gave a brief presentation on the DPI District Report cards. She reviewed each area of the report cards, looked at district comparables, talked about the celebrations and what work needs to be done.

10. District Administrator Report – None
11. Board Member Reports
 - President Report – None
 - Committee Report – None
12. Discussion – None
13. Consent Agenda – Mr. David Schlichting made a motion to approve the Consent Agenda with a request to remove Policy 8500 Food Services for further review; Mr. Douglas Ellerman seconded the motion; roll call vote; motion carried.
Approved:
 - 2nd Reading FWA Field Trip Request Out-of-State/Overnight – St. Louis – April 29th through May 3rd, 2024 – Transportation provided by Lamers
 - 2nd Reading of Bylaws & Policies: (NEOLA Explanation of Changes & District Changes)
 - Bylaw 0142.1 Electoral Process
 - Bylaw 0143.1 Public Expression of Board Members
 - Bylaw 0144.3 Conflict of Interest
 - Bylaw 0164 Meetings
 - DELETING - Bylaws 0164.1 Regular Meetings; 0164.2 Special Meetings; 0165 Notice; 0165.1 Notice of Regular Meetings; 0165.2 Change of Regular Meetings
 - Policy 1260 Incapacity of the District Administrator
 - Policy 1421 & 3121 & 4121 Criminal History Record Check and Employee Self Reporting Requirements
 - DELETING – Policies 1623; 3123; and 4123 Section 504 ADA Prohibition Against Disability Discrimination in Employment – New Policy 8913
 - Policy 1630.01 Family & Medical Leave of Absence (FMLA)
 - Policy 2340 & 8640 District-Sponsored Trips
 - Policy 2451 Program or Curriculum Modifications
 - Policy 2521 Selection of Instructional Materials and Equipment
 - Policy 3139 & 4139 Staff Discipline
 - DELETING – Policy 3430.05 & 4430.05 Nursing Mother – New Policy 8700
 - Policy 4120 Employment of Support Staff
 - Policy 5113 Open Enrollment
 - Policy 5200 Attendance
 - Policy 5215 Missing and Absent Children
 - Policy 5350 Suicide Prevention, Intervention, and Postvention for Death by Suicide (New Title – deleting old policy)
 - Policy 5451 Student Recognition
 - Policy 5505 Academic Honesty - NEW

- Policy 5517 Student Anti-Harassment
 - Policy 5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia (New Title)
 - Policy 6610 Student Activity Fund
 - Policy 7250.01 Memorialization (New Number – going from Relations to Property)
 - Policy 7440.01 Video Surveillance and Electronic Monitoring
 - Policy 7540.08 Artificial Intelligence (AI) - NEW
 - Policy 8121 Personal Background Check – Contracted Services - NEW
 - Policy 8146 Notification of Educational Options
 - Policy 8310 Public Records
 - Policy 8420 School Safety
 - Policy 8700 Nursing Mothers (New Number)
 - Policy 8913 Section 504 / ADA Prohibition Against Disability Discrimination in Employment (Combined Policies 1623; 3123; and 4123)
 - DELETING 9210 Parent Organizations
 - Policy 9211 District-Support Organizations – NEW
 - HHS student request to attend FVTC Dual Credit (family is covering the cost)
 - HHS 2024 Early Graduates
 - Staff Memo Ashley Ramirez – LTE HES Music Teacher – replacing – Haley Graves resigned
 - Staff Memo Carissa Sundholm – LTE NGES 4th Grade Teacher – replacing – Emily Hietpas resigned
 - Staff Memo Alan Abel – HASD IT Technology Assistant – replacing Justin Bradley resigned
 - Resignation Taren Redmann – NGES SE Paraprofessional – last day November 30, 2023
 - Resignation Karen Boughton – NGES 10 Month Administrative Assistant – last day December 8, 2023
 - Retirement Dawn De Guelle – HES Literacy Coach (32 Years of Service) – last day June 6, 2024
 - Unpaid Time Off request Contractual Staff Member
14. New Business – Mrs. Dana Ramshak made a motion to approve the HHS Science Class Field Trip – Out-of-State to Chicago, Illinois – January 3, 2024 – District providing transportation; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
15. Announcements & Reminders of Forthcoming Events: Mr. David Schlichting made a motion to approve the upcoming events; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
- Deadline for Incumbents to File Notice of Noncandidacy – December 22, 2023 – 5:00 PM
 - Candidates Deadline for Filing All Ballot Access Documents – January 2, 2024 – 5:00 PM

- Curriculum Committee Meeting – Monday, January 8, 2024 – 6:15 PM – District Board Room
- Board of Education Meeting – Monday, January 8, 2024 – 7:00 PM – District Board Room
- Board of Education Meeting – Monday, January 22, 2024 – 7:00 PM – District Board Room
- Board of Education Meeting – Monday, February 12, 2024 – 7:00 PM – District Board Room
- Board of Education Meeting – Monday, February 26, 2024 – 7:00 PM – District Board Room
- Curriculum Committee Meeting – Monday, March 11, 2024 – 6:15 PM – District Board Room
- Board of Education Meeting – Monday, March 11, 2024 – 7:00 PM – District Board Room
- District Spring Break – March 25, 2024, through March 29, 2024
- Spring Elections – Tuesday, April 2, 2024
- Board of Education Meeting – Monday, April 8, 2024 – 7:00 PM – District Board Room
- Board of Education Meeting – Monday, April 22, 2024 – 7:00 PM – District Board Room
- Curriculum Committee Meeting – Monday, May 13, 2024 – 6:15 PM – District Board Room
- Board of Education Meeting – Monday, May 13, 2024 – 7:00 PM – District Board Room

16. With no further business, Mrs. Dana Ramshak made a motion to adjourn; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
Time: 7:34 PM

Respectfully submitted,
Tamie Neilson, District Administrative Assistant
Brett Eidahl, Clerk