

**PUBLIC NOTICE OF A SCHOOL BOARD MEETING  
OF THE  
HORTONVILLE AREA SCHOOL DISTRICT**

*Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the Public and the news media, that the following meeting will be held:*

DATE: MONDAY, AUGUST 14, 2023  
TIME: 7:00 PM  
LOCATION: DISTRICT OFFICE – BOARD OF EDUCATION ROOM  
246 N OLK STREET – DOOR #9  
HORTONVILLE, WI 54944

*(The Hortonville Area School District Board of Education appreciates your attendance at the meetings and encourages your involvement in public education. Instructions are provided to help answer questions you may have and to guide you in your communications with Board members. Information with instructions on addressing the Board is provided at each Board meeting and on the District website – Board of Education.)*

**AGENDA**

1. Call meeting to order and roll call
2. Affirmation of public notice:  
Notice of this meeting was posted at Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle and Hortonville High Schools, Hortonville Public Library, Village of Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice of the meeting was also sent to the Press Star and Appleton Post Crescent.
3. Pledge of Allegiance
4. Review and motion to approve Open Session Minutes of July 10, 2023
5. Review and motion to approve vouchers as follows:  
Regular Vouchers **#53426- #53668** (Void - #None)
  - ACH/Employee Reimbursement Vouchers – **#232400001 - 232400007**  
(Excel spreadsheet largest to smallest)
6. Recognitions-
  - Congratulations to HHS Ben Smith named Gatorade Wisconsin Boys Track & Field Player of the Year.
7. Presentations by District residents / Comments from Public
8. Special Presentations –
  - A. Transportation Department Update – Brian Gooding
  - B. Food Service Department Update – Holly Darnutzer
  - C. Print Solution Update and Revenue Limit Estimate – Christina Peterson

9. District Administrator's Report –
  - A. Updates
  - B. 2023-2024 Projected Enrollment
  
10. Board Member Report
  - A. President's Report – None
  - B. Committee Meetings - None
  
11. Discussion –
  - A. 1<sup>st</sup> Reading – FWA Over-Night Field Trip Request – Trees for Tomorrow, Eagle River – Sept. 25-27, 2023 – requesting District Transportation
  - B. 1<sup>st</sup> Reading – HHS Baseball – Out-of-State / Over-Night Field Trip Request – Lake Pointe, GA - providing transportation from private coach line
  - C. 1<sup>st</sup> Reading – Middle School Ski Club – Out-of-State – Iron Mountain, MI – January 19, 2024 – Kobussen Transportation
  - D. 1<sup>st</sup> Reading – 2023-2024 Special Education Handbook
  
12. Consent Agenda – *(any item can be withdrawn and/or discussed/voted on separately)*
  - A. Staff Memo Marina Verwiell – District Mental Health Provider – GMS & HMS – replacing Jordyn Archambeau (resigned)– beginning 23-24 school year
  - B. Staff Memo Renee Thiel – Transportation Administrative Assistant – replacing Denise Delzer (retired) – beginning 7/31/2023
  - C. Staff Memo Amy Rosenow – NGES 10 Month Administrative Assistant – replacing Mishayna Uhlenbrauck (moved to HHS) – beginning 8/1/2023
  - D. Staff Memo Lindsey Norgard – GMS Art Teacher – replacing Cady Pascoe (resigned) – beginning 23-24 school year
  - E. Staff Memo Kelly Dorn – HMS Library Aide (Fridays only) – replacing Deb Diem (retired) beginning 23-24 school year
  - F. Staff Memo Change Jamie Maslanka – IT Systems Analyst – replacing Lindsey Lautenschlager (resigned) beginning 8/1/2023
  - G. Staff Memo Jodi Strube – GMS Inclusion Coach – replacing Megan Van Hoof- resigned
  - H. Staff Memo Alyssa Dare – GES SE Paraprofessional – replacing Katie Miller – resigned
  - I. Staff Memo Kari Flenz – HHS .5 German Teacher – replacing Rachel Osterloh – resigned
  - J. Staff Memo Samantha Powers – GMS & HMS School Psychologist – replacing Rachel McCarthy – resigned
  - K. Staff Memo Kevin Bleck – HHS Health/Physical Education Teacher – replacing Benjamin Stumpf – resigned
  - L. Staff Memo Courtney VanDenPlas – NGES Kindergarten Teacher – replacing Kelly Kolasinski – resigned
  - M. Staff Memo Terra Robinson – HES SE Paraprofessional – replacing Janice Bloxham – resigned

- N. Staff Memo Rebekah Babovec – HES SE Paraprofessional – replacing Mary Jo Lantz – resigned
- O. Staff Memo Cassidy Behm – HES SE Paraprofessional – replacing Bailey Pelegrin – resigned
- P. Staff Memo Quinn Heintz – HHS Administrative Assistant – replacing Mishayna Uhlenbrauck – moving back to NGES
- Q. Staff Memo Cassie Hanus – HMS SE Paraprofessional – replacing Cherish Honer – resigned
- R. Staff Memo David Darnutzer – HASD IT Assistant – replacing Jamie Maslanka – moved to new position
- S. Staff Memo Avery Beck – NGES 2<sup>nd</sup> Grade Teacher – replacing Shawn Gartzke – resigned
- T. Staff Memo Melissa Hughes – GES SE Paraprofessional – replacing Eryn Masfield – moved to teaching position
- U. Staff Memo Jennifer Koutnik – GMS SE Paraprofessional – replacing Parker Lawrence - resigned
- V. Staff Change Eryn Mansfield – GES SE Paraprofessional moving to GES Special Education Teacher – replacing Tiffany Baumgart - resigned
- W. Staff Change Megan Abhold moving from HES SE Paraprofessional to NGES 4K Aide (.5) – new position approved on 3/27/2023
- X. Staff Change Mishayna Uhlenbrauck from HHS Admin Assistant to NGES Admin Assistant (12 Month) replacing Rose Fox – resigned
- Y. Resignation Jamie Maslanka – IT Assistant – moving to IT Systems Analyst
- Z. Resignation Mishayna Unlenbrauck – HHS Admin Assistant – moving back to NGES Admin Assistant (Full Time)
- AA. Resignation Cherish Honer – HMS SE Paraprofessional – last day 6/1/2023
- BB. Resignation Rachel McCarthy – GMS & HMS School Psychologist – last day 7/13/23
- CC. Resignation Lisa Breaker – HHS Tech Ed Teacher – last day 7/26/2023
- DD. Resignation Rose Fox – NGES Administrative Assistant – last day 8/8/2023
- EE. Resignation Nancy Willenkamp – HASD Route Bus Driver – last day 6/1/2023
- FF. Resignation Sheri Searl – HASD Route Bus Driver – last day 8/23/2023 would like to sub when able to
- GG. Resignation Shirley Noe – GMS SE Paraprofessional – last day 6//1/2023 would like to sub when able to
- HH. Resignation Sara Zaug – HES Library Aide – last day 6/1/2023
- II. Resignation Shawn Gartzke – NGES 2<sup>nd</sup> Grade Teacher – last day 8/4/2023
- JJ. Resignation Kelly Kolasinski – NGES Kindergarten Teacher – last day 7/24/2023
- KK. Resignation Amanda Miller – HES Playground/Lunchroom Aide – last day 6/1/2023
- LL. Resignation Rhiannon Nyland – HMS Kitchen Helper – last day 6/1/2023
- MM. Resignation Paul VanderHeiden – HASD Route Bus Driver – last day 6/1/2023
- NN. Unpaid Time off for Contractual Staff member
- OO. Unpaid Time off for Contractual Staff member
- PP. Request for Contractual Staff to move from Provisional to Life License

13. New Business – *(Discussion with a motion to approve, deny, or table)*
  - A. Recommendation for the 2024-2025 District Calendar
  - B. Recommendation for a 1.0 FTE 5<sup>th</sup> Grade Teacher (GMS) – enrollment
  - C. Present HHS Diploma to Mr. Jan Arendt (1974 Graduate of HHS)
  
14. Announcements & Approval & Reminder of Forthcoming Events:
  - A. **SET Policy** Committee Meeting – Monday, September 25, 2023 – 6:30 PM – District Board Room – review NEOLA Updates/Changes
  - B. Welcome Back to Staff – Monday, August 28, 2023 – 7:30 AM – HHS Commons/Auditorium
  - C. Board of Education Meeting – Monday, August 28, 2023 – 7:00 PM – District Board Room
  - D. Board of Education Meeting – Monday, September 11, 2023 - 7:00 PM – District Board Room
  - E. Board of Education Meeting – Monday, September 25, 2023 – 7:00 PM – District Board Room
  - F. Board of Education Meeting – Monday, October 16, 2023 – 7:00 PM – District Board Room
  - G. Board of Education Meeting – Monday, October 23, 2023 – 7:00 PM – District Board Room
  - H. Annual Board of Education Meeting – Monday, October 23, 2023 – 7:15 PM – District Board Room
  
15. Motion to convene to Closed Session pursuant to §19.85(1)(b)(c) Wis. Stats. to consider employment, promotion, compensation, performance evaluation data or non-renewal of specific public employees over which the governmental body has jurisdiction or exercises responsibility.
  
16. Motion to reconvene into Open Session. The Board will reconvene in Open Session following the Closed Session and may act in Open Session on any of the items discussed in Closed Session. The Board is not able to state the length of time it will remain in Closed Session, but indicates an estimation of between 15 and 30 minutes.
  
17. Motion to adjourn

**Informational Items** *(information only)*

2023-2024 Board and Committee Meeting Schedule

TID Update

WASB – The Focus

Village of Greenville Building and other Permits