

**HORTONVILLE AREA SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES**  
**MONDAY, DECEMBER 14, 2015**

1. The Board of Education Open Session was called to order by President Paul Thome at 7:00 p.m. Board members present for roll call: Mrs. Dana Ramshak, Mr. Dave Schlichting, Mr. Craig Dreier, Mr. Bob VanDenElzen, Mr. Willard Griesbach and Mrs. Varsha Shah
2. President Thome confirmed that the public was given notice of the meeting by postings at Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle and Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice of the meeting and agenda was also sent to the Appleton Post Crescent and Press Star.
3. Pledge of Allegiance – led by High School English Department.
4. Mr Dave Schlichting made a motion to approve the Open Session Minutes of November 9, 2015; Mr. Bob VanDenElzen seconded the motion; roll call vote; motion carried.
5. Mr. Willard Griesbach made a motion to approve the following vouchers; Mrs. Varsha Shah seconded the motion; unanimous by roll call vote; motion carried:
  - Regular Vouchers **#31811 - #32062 (Void 31923 & 320322 printer error)**
  - Building Project Vouchers - **#10462 - #10464**
  - ACH/Employee Reimbursement Vouchers – **#151600170 - #151600224**
6. Mr. Dave Schlichting made a motion to approve the following Financial Reports; Mrs. Dana Ramshak seconded the motion; unanimous by roll call vote; motion carried:
  - July 2015
  - August 2015
  - September 2015
  - October 2015
7. Presentations by District Residents / Comments from Public
  - None
8. Mr. Bob VanDenElzen made a motion to approve the recognitions; Mr. Dave Schlichting seconded the motion; unanimous roll call vote; motion carried:
  - The Pyramid Model State Leadership Team accepted the application of HASD Community Collaborative 4K Supporting Implementation of Practices by the Pyramid Model in Communities grant request in the amount of \$2,185.

- An application was submitted for the creation of the 4K video which resulted in \$750 from the DPI and posting the video on the Collaborating Partners website. [www.collaboratingpartners.com](http://www.collaboratingpartners.com)
- Donors Choose Funds (Merl Austin, Morgridge Family Foundation, Joseph Alberts, and Sue Jaeschke) – donated 13 Lego sets for Lego Play Therapy in Mrs. Jessica St. John’s classroom.
- Donors Choose Funds (A. Schiede and Michelle T.) – donated shelving and a variety of realistic grocery store items for Vocational Grocery Store in Mrs. Jessica St. John’s classroom.
- All Conference Volleyball – 1<sup>st</sup> Team: Madi Walter, Brittany Sager, and Emily Lautenschlager – Honorable Mention: Andrea Arnett
- All Conference Girls Cross Country - 1<sup>st</sup> Team: Hannah Lohrenz – Honorable Mention: Claire VanBeek
- All Conference Girls Golf – 1<sup>st</sup> Team: Chloe Crusan – 2<sup>nd</sup> Team: Bree Downie – Honorable Mention: Abby Nelson
- All Conference Boys Cross Country – Honorable Mention: Michael Jarvis and Joe Nicholson
- All Conference Boys Soccer – Honorable Mention: Jake Buhler and Jon Quale
- All Conference Football – 1<sup>st</sup> Team Offense: Jacob Stein and Brock Young – 2<sup>nd</sup> Team Offense: Kyle Witthuhn and Braden Stoeger – Honorable Mention Offense: Mike Hills, Jack Huebner, Joey Schroeder, and Brad Conger
- All Conference Football – 1<sup>st</sup> Team Defense: Blake Kalwitz and Kyle Witthuhn – 2<sup>nd</sup> Team Defense: Zane Drummond – Honorable Mention Defense: Kyle Weisshahn, Nathan Lichtfuss, and Jo Cliver
- Congratulations to all the cast members, production crew, parents, volunteers, and staff members for an outstanding performance of the Wizard of Oz which this year happened to be the 75<sup>th</sup> anniversary for the Wizard of Oz.
- Cindy Kolkema, Crystal Gorwitz, and Tara VanCaster for the leadership in the Fuel Up to Play 60 program which involved having the Green Bay Packers speak to students at Greenville Middle School as part of receiving the fitness grant of \$15,000.
- Hannah Lohrenz, named First Team and Claire VanBeek named Honorable Mention on the Post Crescent – All-Area Girls Cross Country Team.
- Madi Walter being nominated for the PlayInTheDells, Athlete of the Week on WisSports.net.
- HASD Transportation Department personal and HASD personal who donated to the “Adopt a Family”. Raised enough to help 34 people in 9 families who will have a better holiday. The Transportation Department delivered food, clothing and presents for everyone in the families.

- Congratulations to the Hortonville Dance Team! They competed in the Little Chute Invitational over the weekend. They placed 1<sup>st</sup> in D1 Kick, 2<sup>nd</sup> in D2 Pom and 5<sup>th</sup> in D1 Jazz. Molly Struebel's and Brenna Sullivan's duet placed 2<sup>nd</sup>, and Molly Struebel's solo placed 3<sup>rd</sup>. Good job ladies!
  - Dewey Food Drive – 17,000 items, will help 200-300 families. Principals (GES, HMS, and GMS) will be spending the night on the roof of HMS on December 22, 2016.
9. Special Presentations –
- Summer School Updates – Drew Mulloy
  - GMS WATCH D.O.G.S. – Travis Lawrence
  - Professional Leadership Value Plan – Drew Mulloy, Amanda Buntrock, Lisa Ales, Jeff Lebeck, Karen Acker, Kristi Compton, Rachel Galloway, and Dr. Schmidt
  - PLC Conference – Chris Hansen, Rachel Galloway, Patti Collins-Fouts, and Denise Parry
  - Fox West Academy – Data - Greg Hall
  - Revised District 403(b) Adoption Agreement – Dave Wuebben
10. District Administrator's Report-
- Dr. Schmidt updated the Board on the Project money
  - Mr. Dave Wuebben explained the 2014-2015 Audit Report
11. Board Member Reports
- A. President Report –
- Mr. Paul Thome reviewed the 2016 WASB Delegate Assembly – 2016 Recommended Resolutions that will be voted on during the State WASB Convention in January
- B. Committee Report-
- Personnel Committee – Monday, December 14, 2015 – Mr. Paul Thome informed the Board about the Professional Leadership Value Plan, which is a presentation and an Action item
12. Discussion –
- Andy Kolosso, Activities/Safety Director, explained the new Punch Card system for courses offered to the public in the Fitness Center
13. Mrs. Varsha Shah made a motion to approve Consent Agenda Items; Mr. Willard Griesbach seconded the motion; roll call vote; motion carried. Approved were: Second Reading for the following Board Policies:
- 2370 Educational Options
  - 2416 Student Privacy and Parental Access to Information – Student Records

- 4120.08 Employment of Support Staff for Co-Curricular / Extra-Curricular Activities
- 5113 .02 - Course Options
- 5114 – Foreign Student Exchange Program
- 5335 - Care of Students with Chronic Health Conditions (Allergies)
- 5463.02 – Home-Schooled Children Attending Core or Non-Core Academic Classes and Co-Curricular Activities
- 5730 – NEW – Equal Access for Non-District-Sponsored, Student Clubs and Activities
- 5830 - Student Fund-Raising
- 5840 – Student Groups, Clubs, and Activities
- 8390 – Animals on School Property
- 8410 – School Safety and Crisis Intervention
- 8431 – Preparedness for Toxic Hazards
- 8500 - Food Services
- 8600 – Transportation
- 9270 – Private or Tribal Schooling
- 9600 – Staff / Student Participation in Community Events
- Resignation for Claire Habeck – HMS Special Education Teacher – *(December 23, 2015 last day).*
- Resignation for Angelique Remer – HES, HMS, GMS Float Health Aide *(December 18, 2015 last day).*
- Resignation for Jennifer Kalwitz – HHS Paraprofessional *January 22, 2016 last day)*
- Resignation for Gina Madden – NGES Lunchroom/Playground Aide *(will stay until replacement is found)*
- Retirement – Connie Frassetto – GMS Library Aide - Last day December 17, 2015
- Staffing Memo – Jane LeVande – HMS Lunchroom/Playground Supervisor – replacing Denelle Helms-Pelottes (resigned)
- Staffing Memo – Jean Wagner – GMS Library Aide – replacing Connie Frassetto *(retiring)*
- Staffing Memo – Deborah Stae – GMS Library Aide – Fridays – Replacing Jean Wagner *(Replaced Connie Frassetto)*
- Support Staff request for unpaid leave
- Teacher request for unpaid leave
- Trip Request – HHS Science – Sheds Aquarium & Field Museum – Chicago – Wednesday, January 6, 2016
- Bus Request – Shepherd of the Hills – Camp Luther – Jan. 15 – 17, 2016
- Bus Request – Shepherd of the Hills – Camp Luther – Jan. 29 -31, 2016
- Trip Request – HHS Robotics Team – Milwaukee MSOE – Jan. 3, 2016

- Trip Request – HHS Robotics Team – Jefferson Middle School, Madison – Jan. 23, 2016
  - Trip Request – HHS Robotics Team – Milwaukee UWM – February 5 & 6, 2016
  - 2016-2017 Hortonville High School Course Offerings Guide & Career Planning
  - 2016 Purchase of Service Contract – Outagamie County Health and Human Services – Community Prevention Outreach
  - 2016 Early Graduates
  - 2015-2016 Winter Coaches (*middle school*)
14. New Business -
- Mr. Craig Dreier made a motion to withdraw/dissolve the current KSCADE program in the District; Mr. Dave Schlichting seconded the motion; roll call vote; motion carried.
  - Mr. Craig Dreier made a motion to approve the Professional Leadership Value Plan for 2015/2016 (including \$500 discretionary pay); and 2016/2017; Mr. Dave Schlichting seconded the motion; roll call vote; motion carried.
  - Mr. Willard Griesbach made a motion to approve the Cooperative Summer School – 2016 Shared Services Contract; Mr. Craig Dreier seconded the motion; roll call vote; motion carried.
  - Mr. Dave Schlichting made a motion to approve the American United Life (AUL) as a HASD 403(b) provider; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
  - Mrs. Varsha Shah made a motion to approve the revised Adoption Agreement on the HASD 403(b) Plan; Mr. Willard Griesbach seconded the motion; roll call vote; motion carried.
15. Forthcoming Events – Mr. Willard Griesbach made a motion to approve the Forthcoming Events; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
- Special Board of Education Meeting – Monday, January 11, 2016 – 5:00 PM – HHS Board Room G135
  - Board of Education Meeting – Monday, January 11, 2016 – 7:00 PM – HHS Board Room G135
  - Policy Committee Meeting – Monday, January 25, 2016 – 6:15 PM – HHS Board Room G135
  - Board of Education Meeting – Monday, January 25, 2016 – 7:00 PM – HHS Board Room G135
  - Public Relations/Long Range Planning Committee Meeting– Monday, February 8, 2016 – 5:30 PM – HHS Board Room G135

- Technology Committee Meeting – Monday, February 8, 2016 – 6:00 PM – HHS Board Room G135
  - Board of Education Meeting – Monday, February 8, 2016 – 7:00 PM – HHS Board Room G135
  - Board of Education Meeting – Monday, February 22, 2016 – 7:00 PM – HHS Board Room G135
16. Mr. Dave Schlichting made a motion to convene in Closed Session pursuant to Wisconsin Statute §19.85(1)(c) to discuss the dismissal of a teacher of the District and ratify action taken by the Administration. The Board will return to Open Session and take action. The Closed Session should last approximately 10 minutes; Mrs. Varsha Shah seconded the motion; roll call vote; motion carried.
  17. Mr. Dave Schlichting made a motion to reconvene into Open Session; Mrs. Varsha Shah seconded the motion; roll call vote; motion carried.
  18. Mr. Bob VanDenElzen made a motion to ratify the action taken by Administration following the determination that a teacher lacked a DPI license and therefore any teaching contract is void and unenforceable and prevents the person from performing services by application of Wis. Stats §118.22(1); Mr. Willard Griesbach seconded the motion; roll call vote; motion carried.
  19. With no further business, Mr. Bob VanDenElzen made a motion to adjourn; Mr. Dave Schlichting seconded the motion; unanimous roll call; motion carried. Meeting adjourned at 8:55 p.m.

Respectfully submitted,  
Tamie Neilson, Administrative Assistant  
Willard Griesbach, Board Clerk