

**Hortonville Area School District Transportation, Buildings, Grounds, Facilities, Safety,  
and Liability Committee Minutes: June 13, 2016**

1. The meeting was called to order by Chairperson Willard Griesbach at 6:03 pm  
Committee members present were Paul Thome and Craig Dreier.  
Administrators present were Dr. Heidi Schmidt and Dave Wuebben. Others present were Harry Steenbock and Rich Ruppel.
2. Chairperson Griesbach confirmed that notice of the meeting was posted at the Greenville Elementary, Greenville Middle, Hortonville Elementary, North Greenville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, Town of Greenville and the District website ([www.hasd.org](http://www.hasd.org)). Notice of the meeting was sent to the Post Crescent and Press Star.
3. Motion by Mr. Craig Dreier; second by Mr. Paul Thome to approve the Transportation Committee Minutes of May 23, 2016; motion carried.
4. Motion by Mr. Paul Thome; second by Mr. Craig Dreier to approve the Transportation Committee Minutes of May 9, 2016; motion carried.
5. Discussion ensued on the recommended employee changes. Motion by Mr. Craig Dreier; second by Mr. Paul Thome to add a full time (1.0) Mechanic #2 for the Transportation Department; Roll call vote: Mr. Dreier, yes; Mr. Thome, yes; and Mr. Griesbach, yes; motion carried. Job Descriptions for Mechanic #1 (less skilled) and Mechanic #2 (more skilled) to be brought to the Personnel Committee for review and approval. (Differentiate duties)
6. Data was presented on a parent phone survey relative to the activity route and the number of students per week that road the three activity buses. Motion by Mr. Paul Thome; second by Mr. Craig Dreier to table discussion for a later date.
7. Motion to adjourn meeting by Mr. Paul Thome; second by Mr. Craig Dreier; motion carried at 6:56 pm.

Minutes Respectfully Submitted By,  
Willard Griesbach  
Chairperson