

BYLAW / POLICY UPDATES
MONDAY, JANUARY 8, 2018

1. Bylaw – 0100 Definitions: Added – **Law Enforcement Officer(s) or Agencies – these terms include any local, State, or Federal law enforcement agency or competent jurisdiction and its officers acting within their legal authority.**
Treasurer – removed District and replaced with **Board**; Vice-President & Voting – removed – of Education.
2. Bylaw – 0131.1 Bylaws and Policies – removed – printed; added - **included**; removed - Any policy or part of a policy that is superseded by a term in a negotiated agreement shall not longer be in force and effect as a policy.; added - **The District Administrator is authorized to review and make technical corrections to policies that have already been adopted through normal rulemaking procedures. Technical corrections are those corrections to policy language or construction that do not reflect a policy decision or substantive consideration by the Board, such as correction of a typographical or grammatical error, inclusion or correction of a statutory citation, renumbering of sections, combining of policies, or similar actions. The District Administrator shall inform the Board of any such changes at the next regular Board meeting.**
3. Bylaw – 0144.1 Compensation – removed - for the year; added—**or an amount for each School Board meeting the member actually attended as approved by the electors at an Annual Meeting, unless the member has provided timely annual notice of refusal to accept the salary. Notice must be provided prior to taking the oath of office and performing any service for the initial year of election or appointment, and may be renewed for subsequent years by notice at least thirty (30) days prior to the member’s taxable year, unless statutory exceptions apply.**
4. Bylaw – 0164.2 Special Meetings – removed - Special meetings of the Board may be called by the President or by the written request of a majority of the members of the Board provided there is compliance with the notice provision of these Bylaws and State law.; added - **A special meeting of the Board shall be held upon the written request of any School Board member provided there is compliance with the notice provisions of these Bylaws and State law.**
5. Bylaw – 0166 Agenda – added – **and supporting materials**; removed – at least twenty-four (24) hours before; added – **prior to**; removed – consistent with provisions calling for special meetings.
6. Bylaw – 0167.2 Closed Session – added - **Recording of Closed Sessions**
Other than expulsion hearings, closed sessions of the Board will not be recorded, filmed or photographed without prior approval of the Board. Any such recording, film or photograph must be maintained in accordance with Policy #8310 – Public Records and Policy #8330 – Student Records.
7. Policy 2260 – Nondiscrimination and Access to Equal Education Opportunity – added - **This policy is intended to support and promote nondiscriminatory practices in all District and school activities, particularly in the following areas:**
 - A. **Use of objective bases for admission to any school, class, program, or activity;**
 - B. **Prohibition of harassment towards students and procedures for the investigation of claims (see Policy #5517);**
 - C. **Use of disciplinary authority, including suspension and expulsion authority;**
 - D. **Administration of gifts, bequests, scholarships and other aids, benefits, or services to students from private agencies, organizations, or persons;**
 - E. **Selection of instructional and library media materials in a nondiscriminatory manner and that reflect the cultural diversity and pluralistic nature of American society;**
 - F. **Design and implementation of student evaluation practices, materials, and tools, but not at the exclusion of implementing techniques to meet students’ individual needs;**

- G. Design and configuration of facilities;
- H. Opportunity for participation in extra-curricular and co-curricular activities, provided that separate programs for male and female students may be available provided comparable activities are made available to all in terms of type, scope, and District support; and
- I. The school lunch program and other school-sponsored food service programs.

Removed – order to achieve; added – **furtherance of**; removed - Within five (5) business days of receiving the complaint, the Compliance Officer(s) will initiate an investigation.; added - **All investigations shall be commenced as soon as practicable upon receipt of a complaint and concluded as expeditiously as feasible, in consideration of the circumstances, while taking measures to complete a thorough investigation. The complaining party shall be notified in writing or receipt of the complaint within forty-five (45) days of the complaint and shall reach a determination concerning the complaint within ninety (90) days of receipt, unless additional time is agreed to by the complaining party.**; Removed - Although certain cases may require additional time, the Compliance Officer(s) will attempt to complete an investigation into the allegations of harassment within fifteen (15) calendar days of receiving the formal complaint.; and put a capital letter on Complainant and Respondent.; added - **by submitting a written request to the Wisconsin Department of Public Instruction, Pupil Nondiscrimination Program, or by contacting the DPI Pupil Nondiscrimination Program at (608) 267-9157.**; added – **(see Policy #8310)**

- 8. Policy #2261.01 Parent and Family Engagement in Title I Programs – NEW
- 9. Policy #2340 & #8640 Field and Other District-Sponsored Trips – clarified that Board would review trips 75 or more one way if asking for District to pay for transportation. Added - **If transportation is being requested, the trip request will be reviewed under the Consent Agenda Items.**
- 10. Policy #2370 Educational Options – being deleted and renumbered to #8146 Notification of Educational Options
- 11. Policy #2411 Counseling Program is changed to Counseling Program **and Academic and Career Planning**. Added - **Academic and career planning services, including individualized support and access to software tools and staff assistance, shall be provided to students in grades 6 to 12. The mission of academic and career planning is to provide a comprehensive plan, which will be developed and maintained by a student, that includes the student’s academic, career, personal, and social goals and the means by which the student will achieve those goals both before and after high school graduation.**
- 12. Policy #2431 Interscholastic Athletics – Added - **and in accordance with Policy #2260 – Nondiscrimination and Access to Equal Educational Opportunity. The Board believes that it is the purpose of an interscholastic program to provide the benefits of an athletic experience to as large a number of students as feasible within the District.**; removed - The Board believes that it is the purpose of an interscholastic program to provide the benefits of an athletic experience to as large a number of students as feasible within in the District.
- 13. Policy #3122.01 & #4122.01 Drug-Free Workplace – Removed – illegal drugs; added - **alcohol and other drug abuse.**; removed – including; added – **or**; added - **Professional staff members (Support Staff - #4122.01) who use or possess a prescription drug that has been lawfully prescribed to the staff member, and taken in accordance with the prescribed dosage, shall not be deemed to be in violation of this policy. Wherever possible, a staff member should take prescribed medications at home and not bring them to school. Where that cannot be accomplished, any staff member in possession of prescribed medications while at school is responsible for taking appropriate precautions to assure that the drugs remain in the staff member’s possession at all times and are taken only in private, out of view of students. Nothing in this policy shall prohibit the District Administrator from evaluating a staff member’s fitness for**

duty pursuant to Policy #3161 – Unrequested Leaves of Absence / Fitness for Duty.; added – alcohol,

14. Policy #5111 Eligibility of Resident / Nonresident Students – removed - The District Administrator, at his/her discretion, may deny admission to a student who has been expelled from another school district, within or outside the State, for the period of unexpired time of the expulsion. When the expulsion from the other district has expired, the student is to be admitted providing all other eligibility requirements have been met.; Added - **10. Any student that has been expelled from another school or district and seeks to enroll in the District during the term of the expulsion order shall be considered for enrollment as follows:**
- If the student has been expelled from another Wisconsin public school district, the student is not entitled to enroll. The District Administrator may choose whether to recommend the student be enrolled. In the event that the District Administrator intends to enroll a student during the term of an expulsion order issued by another Wisconsin public school District, the enrollment must be approved by the Board.
 - If the student has been expelled by a public school in another state or by a Wisconsin charter school the District Administrator may choose to enroll the student, but if the District Administrator does not intend to enroll the student, the Board must determine that the conduct giving rise to expulsion would have been grounds for expulsion from the District under Policy #5610.
- 11. If a parent (or adult student) presents information to the District certifying that the parent (or adult student), his/her child, or a member of the parent’s household is a participant in the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice, the Board shall use the address designated by the Department of Justice to serve as the student’s address for enrollment purposes. The District shall place a copy of any certification provided by the parent in the enrollment files.**
15. Policy #5130 Withdrawal from School – Added - **When a student wishes to withdraw from school, efforts should be made to determine the underlying reasons for withdraw. District resources should be used, when and as appropriate, to assist students in reaching his/her career goals and for compliance with compulsory attendance requirements.**
- No student under the age of eighteen (18) will be permitted to withdraw without the written consent of a parent and the approval of the District Administrator. The withdrawal of any student under the age of eighteen (18) must comply with the requirements for participation in a program leading to the child’s high school graduation or leading to a high school equivalency diploma, consistent with State law.;** removed - The Board directs that whenever a student requests to discontinue educational plans, efforts should be made to determine the underlying reason for such action and the resources of the District should be used, when and as appropriate, to assist the student in reaching his/her career goals. The withdrawal of any student under the age of eighteen (18) must comply with the requirements for participation in a program leading to graduation, consistent with State law.
16. Policy #5310.01 Emergency Care Policy – Removed – Nurse’s and replaced with **Health**; Added – **for first aid care.** Removed – and staff; Removed – or for health counseling. After school hours, first aid supplies are available in the nurse’s room. The use of such first aid equipment should be under the direction of the competent adult. Removed – An enrollment card; Added – **During registration**; Removed – giving; Added – **may provide**; Removed – A log of nursing services provided shall be maintained in the Health Room and by the individual designated to provide services. Removed – The building principal shall be notified as soon as practicable in case of

serious injury requiring medical or dental treatment. Added – Medical emergency response teams along with the building administrator shall be notified in the event of a medical emergency. Added - This policy and the additional policies providing for the provision of emergency nursing services to students has been developed and reviewed by a registered nurse in cooperation with other School District personnel and representatives from community health agencies and services designated by the Board upon the recommendation of the nurse. The nurse shall review and evaluate emergency nursing services each year, including a review of the following policies:

- Policy #5320 – Immunization
- Policy #5330 – School Medication Policy
- Policy #5335 – Care of Students with Chronic Health Conditions (Allergies)
- Policy #5340 – Student Accidents / Illness / Concussion
- Policy #5340.01 – Concussion Identification and Management for Athletes
- Policy #5340.02 – Accident / Incident Reporting
- Policy #5341 – Emergency Medical Authorization
- Policy #8450 – Control of Casual-contact Communicable Diseases
- Policy #8450.01 – Pediculosis (Head Lice)
- Policy #8452 – Automated External Defibrillators (AED)
- Policy #8453.01 – control of Blood-Borne Pathogens

The policies shall include protocols for recording all administration of emergency nursing services.

The District Administrator shall develop guidelines that will provide student emergency information, equipment, supplies, and space for the emergency nursing services that are appropriate and readily accessible to facilitate the provision of such services consistent with the services developed through this policy. The District Administrator shall also identify a licensed physician to serve as a medical advisor.

The District shall make available emergency student information, first aid supplies, and appropriate and accessible space for the rendering of emergency nursing services.

17. Policy #5421 Grading – NEW

18. Policy #5517 Student Anti-Harassment – Added - In addition to investigating and taking appropriate corrective action in instances of harassment, or of sexual harassment or other sexual misconduct, the District shall make available to the victim of such harassment or misconduct, resources to assist the student with coping with the effects of victimization. The school counseling services shall identify available resources in the community and provide assistance to students in contacting such resources, if desired by the student. The District will not directly provide or pay for assistance unless such services are available in the District program or the Board otherwise approves.

19. Policy #5540 The Schools and Governmental Agencies – Removed – police – added – law enforcement / law enforcement agency

20. Policy #5610 Suspension and Expulsion – Added – including any school-sponsored events or activities; added - The Board's expulsion order may include the opportunity for the student to return to school prior to expiration of the term of expulsion under a specified set of early reinstatement condition(s) which are related to the conduct for which the student was expelled. The condition(s), once set forth in an expulsion order, shall be administered at the discretion of the District Administrator who shall have the authority to deny early reinstatement if any early reinstatement condition is not met prior to reinstatement or to revoke it for the remainder of the expulsion period if any enrollment condition applicable to the student's attendance during a period of expulsion under early reinstatement, or conditional enrollment, are deemed by the

District Administrator to have been violated. The decision to revoke a student's conditional enrollment shall be explained in writing. The student or student's parent may request a conference with the District Administrator within five (5) school days of a decision to revoke early reinstatement. The District Administrator shall meet with the student and/or parents within five (5) school days of a request. The District Administrator's decision is final. The District Administrator may designate another School District employee to perform the functions pertaining to a student's early reinstatement, but may not designate someone that is an administrator or teacher in the student's school.; added – hold an expulsion hearing in the event a student is in possession of a firearm while at school or under the supervision of school authorities and shall; added – This does not include any circumstance in which a student possessed a firearm while lawfully hunting on school forest land. The District shall refer any student who brings a firearm (as defined in 18 U.S.C. 921(a)(3)) or a weapon to school to law enforcement.

21. Policy #5771 Search and Seizure – Added - The Principal may arrange for a breath test for blood-alcohol to be conducted on a student whenever s/he has individualized reasonable suspicion to believe the student has consumed or is under the influence of an alcoholic beverage while on school premises or while participating in a school-sponsored activity. If the result indicates a violation of school rules as described in the student handbook, the disciplinary procedure described in the student handbook will be followed. If the student refuses to take the test, the Principal will inform the student that refusal to participate implies admission of guilt leading to disciplinary action consistent with the student handbook.; removed – liaison – added – resource
22. Policy #5830 Student Fund-Raising – Added - In accordance with Policy #5840 – Student Groups, Clubs, and Activities, use of the name, logo, or any assets of the District, including but not limited to facilities, technology, or communication networks, is prohibited without the specific permission of the District Administrator.
23. Policy #6605 Crowdfunding – NEW
24. Policy #8146 –Notification of Educational Options – Added - On an annual basis, a list of all educational options available to children who reside in the District, including public school, private schools participating in a parental choice program, charter schools, virtual schools, full time open enrollment, youth options, course options, and options for students enrolled in a home-based private education program will be provided to parents. Removed - An optional plan to meet the recognized educational needs of a student shall be approved by the District Administrator. The District Administrator shall prepare a plan of educational options for use in meeting special needs. Such options shall be consistent with Chapter 118 and may include, but not be limited to, tutorial programs, independent study, correspondence courses, work-study or school work training programs, high school equivalency programs, technical college programs, summer school, early college entrance, etc. Credit may be granted to the student upon complete evaluation of the program. The credit shall be placed on the student's transcript. The amount of credit counting toward graduation shall comply with the graduation requirements of the State and District. The District Administrator shall establish administrative guidelines whereby each educational option is properly analyzed, planned, and implemented and complies with all applicable requirements of the State. A list of all educational options available to students who reside in the District shall be provided to all parents on an annual basis. The list shall include public schools, private schools participating in a parental choice program, charter schools, virtual schools, full-time open enrollment, youth options, and course options. Such notice shall be published, pursuant to State law requirements, and posted on its website no

later than January 31st of each year. This notice shall include the performance category assigned to each school within the District, including charter schools and private schools participating in parental choice and shall inform parents that the full reports are available on the website.

25. Policy #8310 Public Records – Added - No public records, including, but not limited to, personnel records, personnel files, or staff directories or student records shall include the actual/confidential addresses of students, parents, or employees who are participating in the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice. Such public records and student records shall only contain the address designated by the Wisconsin Department of Justice to serve as the student’s, parent’s, or employee’s address. (See Policy #5111 – Eligibility of Resident/Nonresident Students, Policy #8320 – Personnel Records, and Policy #8330 – Student Records.)
26. Policy #8320 Personnel Records – Added - Address Confidentiality Program Employees who are verified participants in the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice shall be permitted to use their substitute assigned address for all District purposes. The Board shall only list the address designated by the Wisconsin Department of Justice to serve as the employee’s address in any personnel records, personnel files, or staff directories. Further, the Board shall use the employee’s substitute assigned address for any and all communications and correspondence between the Board and the employee. The employee’s actual/confidential residential address shall be maintained in a separate confidential file that is not accessible to the public or any employees without a legitimate purpose. The intentional disclosure of an employee’s actual/confidential residential address is prohibited. Added – Wis. State Statute #165.68
27. Policy #8330 Student Records – Added - Address Confidentiality Program Students who are verified participants in the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice shall be permitted to use their substitute assigned address for all District purposes. The Board shall refrain from including the student’s actual/confidential residential address in any student records or files (including electronic records and files) or disclosing the student’s actual/confidential residential address when releasing student records. The Board shall only list the address designated by the Wisconsin Department of Justice to serve as the student’s address in any student records or files, including electronic records and files. Further, the Board shall use the student’s substitute assigned address for any and all communications and correspondence between the Board and the parent(s) of the student (or adult student). The student’s actual/confidential residential address shall be maintained in a separate confidential file that is not accessible to the public or any employees without a legitimate purpose. The intentional disclosure of a student’s actual/confidential residential address is prohibited.
28. Policy #8350 Confidentiality – NEW
29. Policy #8452 Automated External Defibrillators (AED – Removed all the wording and added the new NEOLA wording - The Board of Education has determined that it may enhance school safety to have an automated external defibrillator (AED) placed in building(s) within the School District. An AED is a heart monitor and defibrillator that:
 - A. Is capable of recognizing the presence or absence of ventricular fibrillation or rapid ventricular tachycardia and determining without intervention by an operator, whether defibrillation should be performed;
 - B. Charges and, at the command of the operator, delivers an electrical impulse to an individual’s heart.

District Administrator shall develop guidelines that govern AEDs, including the use of the AED, placement of the AED, training and oversight by a medical director or by the local EMS Medical Director. The Board also directs the District Administrator, in conjunction with the Medical Director, to review the guidelines, as appropriate. The AED device(s) will be located at school buildings for use by individuals with proper AED training.

In accordance with Wisconsin Statute §118.076(3)(b), students in grades seven (7) to twelve (12) will be provided instruction about automated external defibrillators (see Policy #2413 – Health Education).

118.076 Wis. Stats.

146.50(8)9g), Wis. Stats.

Refer to Cardiac Procedures in Policy #5330 – Administration of Medication / Emergency Care

30. Policy #8510 Wellness – Added – and further strengthened by the Healthy, Hunger-Free Kids Act of 2010; removed - The District will regularly evaluate the effectiveness of this policy and its implementation. The District Wellness Committee shall monitor implementation of this policy, evaluate policy progress and serve as a resource to school sites, revisiting the policy as appropriate to increase its effectiveness.; added - The District will invite a diverse group of stakeholders from the list below to participate in the development, implementation, and periodic review and update of the policy.

- Board Members
- Community Members
- Parents
- Administrators
- District Staff
- Health Care Provider

The District will support the implementation of family events through such programs as; Fuel Up to Play 60 and Farm-to-School.

The District Wellness Administrative Representative shall monitor implementation of this policy, evaluate policy progress, and serve as a resource to school sites, revisiting the policy on a triennial basis.

The District will actively inform the public about the content of the Wellness Policy through the District website and Board of Education meetings. Added - Teachers shall integrate nutrition education into other classroom subjects such as (Math, Science, Language Arts)

Physical Activity

Children and adolescents should participate in 60 minutes of physical activity every day through:

- Physical Education Curriculum
- Active Classroom time
- Recess or Open Gym
- Community Access to our gyms

Removed - Physical Activity - The district shall offer a range of competitive and non-competitive physical activity opportunities aimed at engaging students in fun, recreational and life-long opportunities before, during and after the school day.; Removed – USDA Dietary Guidelines for American; Added – the Healthy Hunger Free Kids Act of 2010; Added – USDA’s Standards for All Food Sold in Schools; Added – Pub. L. 111-296 (December 2010)

31. Policy #8605 Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-Owned or Operated Vehicles – Removed – receiving; added – reading; Added – except for direction navigation purposes, Board-owned, and/or Board-owned vehicle for which a CDL is required; removed – on a highway; added - but does not include Citizens Band Radio or other two-way device which is installed in the vehicle and communicates directly with District transportation officials and other District vehicles only.

32. Policy #880 Religious Beliefs and Customs – CHANGE TO: Religious Beliefs, Customs, Ceremonies, and Observances. Added - Distribution of any outside organization’s materials, including a request by any person wishing to facilitate dissemination of materials on District property may make a request in accordance with Policy #7510 – Use of Facilities and Properties, Policy #9700 – Relations with Special Interest Groups, and Policy #9700.02 – Distribution of Materials on School Premises.
33. Policy #9700 Relations with Special Interest Groups – Added - School District Referendum Advocacy - This policy applies expressly to any outside organization’s advocacy concerning School District referenda. Any such organization, whether advocating in favor or in opposition to a referendum question must clearly identify themselves as independent of the School District and may not, under any circumstances, use School District logos, mascots, slogans or other such items that are protected by or regularly used and identified with the District. Use of name, logo, or any assets of the District, including, but not limited to, facilities, technology, or communication networks, is prohibited without the specific permission of the District Administrator. School District officials may not advocate for a position on a referendum in any manner in which such advocacy is in the individual’s capacity as a School District official or may reasonably be perceived as such. School District officials may always provide factual information concerning any referendum question.
34. Policy #9700.02 Distribution of Materials on School Premises – Added - Student groups requesting to distribute materials on school premises must indicate if they are school-sponsored group or school-recognized group on the request form. (Added to the Request Form)