

**Hortonville Area School District
Personnel Committee Meeting Minutes: March 9, 2020**

The meeting was called to order at 6:30 pm by Mr. Dave Schlichting
Committee members present were Willard Griesbach and Dana Ramshak
Administrators present were: Todd Timm and Dave Wuebben
Others present were: Tamie Neilson and Harry Steenbock

Mr. Dave Schlichting affirmed that notice of the meeting was posted at the Greenville Elementary, Greenville Middle, North Greenville Elementary, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, Greenville Town Hall and the District website (www.hasd.org). Notice of the meeting was sent to the Press Star and the Post Crescent.

Motion by Mr. Willard Griesbach, second by Mrs. Dana Ramshak for review and approval of Personnel Committee Minutes of December 16, 2019; roll call vote; motion carried.

Motion by Mr. Willard Griesbach to approve and send Job Descriptions for Lead Mechanic, Mechanic 1 and Mechanic 2 to full Board for approval; seconded by Mrs. Dana Ramshak; roll call vote; motion carried.

Motion by Mrs. Dana Ramshak to approve and send Job Descriptions for Mental Health (Screening Coordinator/Clinician and Screen Clinician) to full Board for approval; seconded by Mr. Willard Griesbach; roll call vote; motion carried.

Motion by Mrs. Dana Ramshak to approve and send Tier 1 Staffing Recommendations to the full Board for approval; seconded by Mr. Willard Griesbach; roll call vote; motion carried. Tier 1 Staffing Recommendations:

- 2 Paraprofessionals
- 3.0 FTE Elementary/Middle School Teachers
- 1.0 FTE Special Education Teacher – HMS
- 1.0 FTE Special Teacher – Phy.Ed/Adaptive PE
- 1.0 FTE Intellectual Disabilities Teacher - GMS
- 2.0 FTE Mental Health Screener (*pending deletion SC Contract*)

Motion to adjourn the meeting by Mr. Willard Griesbach; seconded by Mrs. Dana Ramshak; roll call vote; motion carried at 6:55 pm.

Minutes Respectfully Submitted by,
Mr. Dave Schlichting, Chairperson