

**Hortonville Area School District  
Personnel Committee Meeting Minutes: August 13, 2018**

The meeting was called to order at 6:02 pm by Mrs. Dana Ramshak  
Committee members present were Willard Griesbach. Absent: Andrea Marcks-Ziegler  
Administrators present were Mr. Todd Timm, Jesse Powell, Tom Ellenbecker  
Others present were: Tamie Neilson and Peg Mischler

Mrs. Dana Ramshak affirmed that notice of the meeting was posted at the Greenville Elementary, Greenville Middle, North Greenville Elementary, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice of the meeting was sent to the Post Crescent and Press Star.

Motion by Mr. Willard Griesbach, second by Mrs. Dana Ramshak for review and approval of Personnel Committee Minutes of July 16, 2018; roll call vote; motion carried.

Mrs. Dana Ramshak made a motion to place under New Business at the next Board meeting, the recommendation for the District Administrative Assistant position, a \$5,000 increase in salary, which is comparable to surrounding districts, to take effect beginning September 1, 2018, taking into consideration the additions to the job description; Mr. Willard Griesbach seconded the motion; roll call vote; motion carried.

Mr. Willard Griesbach made a motion to place under New Business at the next Board meeting, the recommendation beginning 2018-2019, the K-8 Summer School Coordinator position be given to Mrs. Jesse Powell with a full administrative contract which would change the days from 220 to 260 at her per diem rate putting the salary at \$85,696. The addition would add \$9,184 to the overall 2018-2019 budget. Mrs. Dana Ramshak seconded the motion; roll call vote, motion carried.

Motion to adjourn the meeting by Mrs. Dana Ramshak; seconded by Mr. Willard Griesbach; roll call vote; motion carried at 6:26 pm.

Minutes Respectfully Submitted by,  
Mrs. Dana Ramshak, Chairperson

*Corrected 2/11/19*