

**Hortonville Area School District**  
**Policy Committee Meeting Minutes: December 16, 2019**

1. Meeting was called to order by Mr. Brett Eidahl at 6:18 p.m. Committee members in attendance was Mr. Bob VanDenElzen and Mrs. Andrea Marcks-Ziegler.  
Administrators present were Mr. Todd Timm  
Others present: Tamie Neilson
2. Mr. Brett Eidahl confirmed that notice of the meeting was posted at the Greenville Elementary, Greenville Middle, North Greenville Elementary, Hortonville Elementary, Hortonville Middle, Hortonville High, Hortonville Public Library, Town of Greenville and the District website ([www.hasd.org](http://www.hasd.org)). Notice of the meeting was sent to the Press Star and the Post Crescent.
3. Mr. Bob VanDenElzen made a motion to approve the minutes of September 23, 2019; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
4. Mr. Bob VanDenElzen made a motion to bring the following policy updates to the full Board; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
  - 5113 – Open Enrollment – Special Education services have been adjusted to factor in the requirement of servicing students in the least restrictive environment. A factoring table will be used to help determine case load size for Special Education Teachers.
5. With no further business, Mr. Bob VanDenElzen made a motion to adjourn; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried. 6:20 PM

Minutes Respectfully Submitted by,  
Brett Eidahl  
Committee Chairperson