

Policy

BOARD OF EDUCATION
HORTONVILLE AREA SCHOOL DISTRICT

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CLASSROOM USE OF MEDIA

(including DVD's, music videos, films, or any audio-visual recordings)

The Board of Education recognizes the use of media (including DVD's, music videos, films, or any audio-visual recording) can be used to enhance a curriculum area or learning target. All content should be consistent with what is age appropriate for the classroom. The Board also understands that these types of teaching tools can be misused or overused. District policy guidelines and specification for media use in the classroom are outlined below:

1. There should be a clear instructional purpose and linkage to the curriculum or learning targets.
2. The material should be developmentally and age appropriate.
3. The teacher must preview any material that the students will see or hear.
4. Video clips are suggested instead of full length videos.
5. The teacher will follow all Copyright law and HASD policy.
6. Use the film/video rating guidelines:

<u>Rating</u>	<u>Grades K-5</u>	<u>Grades 6-8</u>	<u>Grades 9-12</u>
G	W/O	W/O	W/O
PG	W/P	W/O	W/O
PG-13	N	W/P	W/O
R	N	N	W/P
N-17/X	N	N	N

W/O – May be shown without parent permission

W/P – May be shown with parent permission and principal approval.

N – May not be shown.

7. Student-produced videos must be made under strict guidelines and must be previewed before being shown in any District Classroom. When making videos to show in the classroom, the following guidelines must be followed:
 - a. Storyboards depicting script and video shots must be approved by the teacher before production begins.
 - b. No guns or weapons are allowed to be shown in the video.
 - c. Appropriate language is to be used.
 - d. All content needs to relate to curriculum objectives. What is permissible on television may not be permissible for the classroom.
 - e. All drug and alcohol references must be done responsibly and with prior permission from the teacher.
 - f. The video must show credits either before or after the film.
 - g. All dialogue must be clear and understood.
 - h. If the student breaks the law when preparing and/or showing the video, the video will be turned over to the police department.
 - i. All copyright laws will be followed and enforced.

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8. Teachers will use professional judgment to review/show any DVD's, music videos, or other recordings which are age appropriate.
9. Parents/guardians may request in lieu of viewing a recording that their child be given a meaningful educationally related activity associated with the same learning target.
10. All full-length commercial videos or video excerpts will not be shown without direct connection to the course curriculum, be developmentally appropriate, and must be accompanied by study guides, teacher-directed discussion, or written discussion. With administrator approval, movies may be shown for student incentives.
11. Teachers are encouraged to notify their administrators of any recordings which may be controversial.

Attached form: Parent/Guardian – Classroom Use of Media – Notification Form